

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, June 15, 2021 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

Chairman John Easterly opened the regular meeting

Present – S.Westmoreland, J.Easterly, S.Spillman, S.Ball, J.McCoy

Absent –none

Guests - Agnes Killcrease, Administrative Director

Barry LeJuene, Manager

Roy Waggenpack of Owen & White

Legal Counsel, Colt Fore

Trey Sanders, Hannis T.Bourgeois CPA

Employees of the District, James Wilson

Under public input, there were no comments so Chairman proceeded to next agenda item.

Motion to accept the minutes from regular meeting held on May 18, 2021, as mailed with no public comment by S.Spillman seconded by J.McCoy Vote passed Yeas-5 Nays-none Absent–none

Trey Sanders (H.T.Bourgeois CPA's) presented the 2020 financial audit, noting that a clean unmodified opinion was rendered and noted that all financial statements are fairly stated with no instances of deficiencies in internal control weaknesses noted during the audit. He communicated on the good job of support from the staff of Ward Two Water and Smith Accounting Services. Board thanked Mr.Sanders for the report.

Motion to accept the 2020 Financial Audit as presented with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-none

Legal Counsel reported that he performed some audit coordination regarding pending litigation. He stated that he had no new legal news for the District to report.

Engineer, Roy Waggenpack reported on contract 19-1475-08 (Juban Road Widening) in which the financial audit revealed a retainage due the contractor in the amount of \$5200. He verified this amount as due and recommended payment. He reported that contract 21-1475-06 regarding Vincent Place was awarded and the pre-construction meeting will be held soon.

Motion to pay the contractor for contract 19-1475-08 the final payment \$5200 as recommended by the engineer with no public comment by S.Ball seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-none

Administrative Director summarized the Accounts Receivable aging reports and noted that there are now only 4 customers owing in excess of \$1000.

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total increase of 98 customers was realized thru May (year to date +273) resulting in a total customer count of 22,856. He also reported on the plumbing supply bids received.

Motion to accept the three official bids for plumbing supplies as previously advertised for a six month period ended 12-31-21 as presented by Manager with no public comment by S.Spillman seconded by S.Ball Vote passed Yeas-5 Nays-none Absent-none

A Financial report was presented by the Administrative Secretary for the month of May 2021, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Motion to accept the financial report as presented with no public comment by S.Spillman seconded by S.Ball Vote passed Yeas-5 Nays-none Absent-none

Under board comments, Chairman requested Manager's comments on immediate equipment needs. Manager noted that one piece of equipment is needed currently since an old trackhoe is down again for maintenance. Repairs are estimated very high and he requests consideration to declare as surplus/obsolete and research purchase of a new unit this year. Board consensus agreed for Manager to research cost of a new unit for consideration.

Motion to declare unit 1007 (John Deere trackhoe model 502TS) as obsolete and surplus property with no public comment by J.McCoy seconded by S.Ball Vote passed Yeas-5 Nays-none Absent-none

Chairman also noted that one customer was very dissatisfied due to lack of service on an old water leak issue being addressed timely by the operations crew. Board discussed the facts known on this case and directed the Administrative Director to analyze this customer's history for a full report.

Motion to approve the bills as presented with no public comment by J.McCoy seconded by S.Ball Vote passed Yeas-5 Nays-none Absent-none

Motion to approve the construction bills (2019 series) as presented with no public comment by S.Ball seconded by J.McCoy Vote passed Yeas-5 Nays-none Absent-none

Motion to adjourn the meeting with no public comment by J.McCoy seconded by S.Ball Vote passed Yeas-5 Nays-none Absent-none



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, July 20, 2021 at 7 PM