

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, February 15, 2022 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

Chairman John Easterly opened the regular meeting

Present: J.Easterly, S.Westmoreland, S.Spillman, J.McCoy,D.Strickland

Absent –J.Marcone, S.Ball

Guests - Agnes Killcrease, Administrative Director
Barry LeJuene, Manager
Toby Fruge-Roy Waggenpack of Owen & White
Legal Counsel, Colt Fore
Tommy Venduvilh and Brad Marcotte, developers
Trey Sanders, H.T.Bourgeois, CPA

Motion to accept the minutes from regular meeting held on January 18, 2022, as mailed with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-J.Marcone, S.Ball

Under public comment, Brad Marcotte, developer, addressed the board concerning the tap fee policy now being used to charge a developer and a private citizen. He explained that the credits per tap which is given along with the fees for the developer per unit being charged are not fair in his opinion. He expressed his view on the fee requirements to pay for each tap and then a fee to actually perform the assembly of a tap. Mr. Venduvilh also commented on this appearance of double fees with the current policy.

Chairman recommended for further board discussion and to take these comments for research under advisement.

Motion to lift the agenda to insert an item to allow H.T.Bourgeois to present audit information with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-J.Marconne, S.Ball

Trey Sanders presented a revised audit engagement letter for the 2021 financial audit and the 2021 AUP audit for consideration.

Motion to approve the new engagement letters for both the 2021 financial audit and 2021 AUP audit from H.T.Bourgeois as presented with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-J.Marconne, S.Ball

Legal Counsel stated that there was no new legal activity to report.

Engineer, Toby Fruge, reported that both contracts in progress almost complete. Installation and pressure testing is complete with all customers tied to the new main for the Sims Road project. He noted that very soon a request for substantial completion will be received.

Engineer reported that the Vincent Place project taps are made and pressure testing revealed several leaks that are being addressed/repared. Davis Bacon requirements are being submitted.

Engineer noted that the DWRL will require research of specific tank sites near Port Vincent in order to close out the original loan to use the remainder of funds approved before considering new funds for the District. Roy Waggenpack recommended for the Manager to be granted execution powers for the substantial completion of the Sims Road project.

Motion to authorize Manager to execute the Sims Road contract substantial completion request when it is ready for approval as recommended by the Engineer with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-J.Marconne, S.Ball

Administrative Director reported on an update regarding the GPS cameras and office camera installation. She noted that the new printer is scheduled for delivery on 2-16-22. She updated the board on a recent sewer charge billing overcharge due to new rate application in the billing system. Board discussed the issue in this case and directed management to use discretion for issuing checks under \$20.

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total increase of 110 customers was realized thru January resulting in a total customer count of 23,450. He also recognized the retirement of Mae Wascom on 2-11-22 with 21 years of service.

He reported that a January DHH violation to maintain disinfectant levels. He noted the immediate action taken to solve the issue (raised chlorine up 12% for the disbursement system). It was noted that the problem resulted from stagnate water in a long line decreased the chlorine impact.

He led discussion of Fire Protection water system issues that have been ongoing. Roy Waggenpack noted that the current system was confirmed to not have the capacity to support the criteria being asked for by the Fire District Chief. Jimmy McCoy and Chairman reported on discussions with Parish Councilmen noting the intention and philosophy should be on the developers and the District cannot be responsible. Engineer also noted that many phone requests from Engineers on what can be done have been received. Board discussed impacts of spending for this type of infrastructure should not be on the District.

Manager noted that the Boring Equipment rig was recently delivered.

A Financial report was presented by the Administrative Secretary for the month of January 2022, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Motion to accept the financial report as presented with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-J.Marconne, S.Ball

There were no further board comments.

Motion to approve the bills as presented with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-J.Marconne, S.Ball

Motion to approve the construction bills as presented for Loan #1063039-05 (2019 series) with no public comment by J.McCoy seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-J.Marconne, S.Ball

Motion to adjourn the meeting with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas- Nays-none Absent-J.Marconne, S.Ball



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, March 15, 2022 at 7 PM