

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, April 16, 2019 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

The meeting was called to order by President Ted Graham
Present – T. Graham, J.McCoy, J.Easterly, S.Spillman
Absent -S.Westmoreland
Guests - Agnes Killcrease, Office Manager
Barry LeJuene, Manager
Roy Waggenpack, Owen & White
two employees of the District
Legal Counsel, Colt Fore

Motion to accept the minutes from March 19, 2019, as mailed with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-45 Nays-none
Absent–S.Westmoreland

Under public input, no customers were in attendance, therefore Chairman moved to next agenda item.

Legal Counsel, Colt Fore, presented a resolution for the acquisition agreements for both sections of the French Settlement Water System and the Port Vincent Water System.. Legal Counsel stated that for the French Settlement agreement, the appraisal evaluated a value of \$640 per customer at time of acquisition (approximately \$158,000). He presented details and read aloud the elements of this proposed resolution that he recommends.

Motion to authorize Chairman to enter into a purchase agreement for sections of the French Settlement Water System as presented and as recommended by Legal Counsel with no public comment by J.Easterly seconded by J.McCoy Vote passed Yeas-4 Nays-none Absent-S.Westmoreland

Legal Counsel presented the details of the proposed resolution for the purchase of the Port Vincent Water System and noted that 170 customers valued at \$100,000 which is under the appraisal valuation. He read aloud the resolution with all elements.

Motion to authorize Chairman to enter into a purchase agreement for the Port Vincent Water System as presented and as recommended by Legal Counsel with no public comment by J.McCoy seconded by J.Easterly Vote passed Yeas-4 Nays-none Absent-S.Westmoreland

Legal Counsel presented a third resolution regarding the Port Vincent/French Settlement Water System water well issues on abandonment and close out procedures. He stated that his recommendation of the equal sharing of costs between all three parties (Ward Two Water, Port Vincent Water, and French Settlement Water) is included into the resolution.

Motion to authorize Chairman to enter into an agreement with Port Vincent and the French Settlement Water System to close out the water well or wells as proposed with cost sharing allocated equally and as recommended by Legal Counsel with no public comment by J.Easterly seconded by S.Spillman Vote passed Yeas-4 Nays-none Absent-S.Westmoreland

Legal Counsel updated the board on the ongoing issues regarding the Carmouche litigation.

Engineer, Roy Waggenpack, had no new updates to report.

Administrative Director, Cookie Killcrease, presented the flood insurance quotes noting building coverage options at higher values with corresponding premiums versus the previously presented quotes.

Board discussed each quote and line item.

Motion to purchase flood insurance coverage for \$500,000 Building , \$400,000 contents at a premium of \$4065 from Wright National Flood Insurance Company as presented with no public comment by J.Easterly seconded by J.McCoy Vote passed Yeas-4 Nays-none Absent-S.Westmoreland

Administrative Director reported that a \$12,491 dividend refund check was received from LWCC regarding the past year's workers compensation insurance policy.

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total increase of 93 customers was realized for this month (year to date +249) resulting in a total customer count of 20,958

Manager noted that the contractor on the Hwy 190 to Juban Crossing re-location project is paid in full

Manager reported that the Single Acres residents are requesting water service and he recommended to use Legal Counsel to determine the boundary issues on this subdivision. Engineer noted that the old boundary was confusing years ago and he will secure a detailed map for the research by Legal Counsel. Legal Counsel stated that he will pursue and explained the process to proceed.

Manager noted that Dunn Road improvement coordination meeting was held with Parish and DOTD representatives. A future plan for improvements along Dunn Road from Lockhart to Arnold will be made which will result in the need for 7000 lineal feet of pipe. Manager noted that he estimates 5000 feet of pipe will have to be re-located and cost estimates were discussed. Engineer noted the main concern is where to re-locate the service line. The authorities want to move forward, but the cost will be the responsibility of Ward Two Water District. Manager will keep the board informed on this project.

Manager recommended to advertise for the six month plumbing supply bids for the last six months of 2019.

Motion to advertise for the six month plumbing supply bids as recommended by Manager and for the period July 1 through December 31, 2019 with no public comment by S.Spillman seconded by J.Easterly Vote passed Yeas-4 Nays-none Absent-S.Westmoreland

A Financial report was presented by the Administrative Secretary for the month of March 2019, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Under board comments, Jimmy McCoy noted that the Live Oak mascot logo painting is estimated at \$8500 to \$10,500, but he will secure the logo for a precise quote.

John Easterly reported for the Personnel Committee regarding the simplification of the use of sick leave policy (page 12 of Manual). He recommended that the presented changes be approved regarding sick leave usage.

Motion to approve the page 12 policy adjustment wording as recommended by the Personnel Committee and presented with no public comment by J.Easterly seconded by S.Spillman Vote passed Yeas-4 Nays-none Absent-S.Westmoreland

Motion to approve the payment of the bills as presented with no public comment by J.Easterly seconded by S.Spillman Vote passed Yeas-4 Nays-none Absent-S.Westmoreland

Motion to adjourn the meeting with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-4 Nays-none Absent-S.Westmoreland



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, May 21, 2019 at 7 PM