

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, August 20, 2019 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

The meeting was called to order by President Ted Graham

Present – T. Graham, S.Spillman, S.Westmoreland, J.McCoy

Absent -John Easterly

Guests - Agnes Killcrease, Office Manager

Barry LeJuene, Manager

Madeline Priest, Kate Guevara, Owen & White

Several employees of the District

Legal Counsel, Colt Fore

Motion to accept the minutes from July 16, 2019, as mailed with no public comment by J. McCoy seconded by S.Spillman Vote passed Yeas-4 Nays-none Absent–John Easterly

Under public input, no customers were in attendance, therefore Chairman moved to next agenda item.

Legal Counsel, Colt Fore, reported on the transition with the Port Vincent Water System and noted that finalization will be very soon.

Legal Counsel commented that a resolution has been drafted regarding the FEMA, 2016 flood disaster reimbursement of matched funds concerning the block grant program.

Engineer, Kate Guevara, on behalf of Roy Waggenpack noted that DHH has approved plans for the Stonebridge extension lines. She noted that the Single Acres application was made to DHH for consideration on August 6, 2019, She stated that the Juban Road improvement project is awaiting DOTD approval and that ROW securement in this area is ongoing.

Administrative Director reported on the misappropriation of funds investigation, noting that a total of \$202.40 was established as a cash shortage. Legal Counsel noted that he will assist in reporting the findings. Legal Counsel noted that the District Attorney chooses whether to proceed with action regarding the reporting of misappropriation.

Motion to to direct Legal Counsel to proceed with the reporting of the misappropriation of funds as documented by the Administrative Director with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-4 Nays-none Absent-John Easterly

Motion to adopt resolution 19-900 as presented for the authorization of signatures for the execution of documents and agreements required in implementing a grant under the Community Development Disaster Recovery Unit Match Program through Restore Louisiana infrastructure to be reimbursed for the matching portion regarding the 2016 severe flooding event with no public comment by J.McCoy seconded by S.Westmoreland Vote passed Yeas-4 Nays-none Absent-John Easterly

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total decrease of 40 customers was realized for this month (year to date +427) resulting in a total customer count of 21,136

Manager recommended to apply for DWRL fund application La1063039-05 regarding the Port Vincent transition and other expansion areas identified in this general area. The total estimated equaled \$4,600,000 originally for the entire area, but this application identifies up to \$3,000,000 of improvements being requested for funding.

Motion to authorize Manager to sign the Ward Two Water application La1063039-05 requesting funding from the DWRL program up to \$3,000,000 regarding the Port Vincent Sytem transitiona and other improvements in this general area with no public comment by S.Spillman seconded by J.McCoy Vote passed Yeas-4 Nays-none Absent-John Easterly

Manager updated the board on the Port Vincent and French Settlement water customer transition. He noted that the closing on the French Settlement System is set for the end of September, 2019. He estimates that by October 1, 2019, the District will begin full operations of both systems. He noted that electronic meter installation should begin by October 1, 2019. Board discussed the procedural steps on revenue receipts with a time line on the stages of transition.

Motion to award the Juban Road widening project to Spinks Construction with contract 17-1475-08 in the amount of \$288,580 as recommended from the bid tabulations performed by Owen & White Engineers with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-4 Nays-none Absent-John Easterly

Motion to advertise for bids for construction of water services for Single Acres contract 19-1475-13 as recommended by Engineers with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-John Easterly

Motion to advertise for bids for construction of water services for Stonebridge Subdivision contract 19-1475-12 as recommended by Engineers with no public comment by S.Westmoreland seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-John Easterly

A Financial report was presented by the Administrative Secretary for the month of July 2019, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Under board comments, Jimmie McCoy commented on the current grass cutting vendor's performance regarding his observation of high grass around many sites. Manager noted that a new vendor was interested and a meeting is set for 8-21-19 to secure the new vendor since the old vendor voided his contract from lack of performance.

Motion to secure quotes on painting the Watson water tower with a Live Oak High School logo as per the specification format now available to the District with no public comment by S.Spillman seconded by J.McCoy Vote passed Yeas-4 Nays-none Absent-John Easterly

Motion to approve the payment of the bills as presented with no public comment by S.Westmoreland seconded by J.McCoy Vote passed Yeas-4 Nays-none Absent-John Easterly

Motion to approve the payment of the construction bills as presented with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-4 Nays-none Absent-John Easterly

Motion to adjourn the meeting with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-4 Nays-none Absent-John Easterly



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, September 17, 2019 at 7 PM