

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, April 19, 2022 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

Chairman John Easterly opened the regular meeting

Present: J.Easterly,S.Westmoreland,S.Spillman,J.McCoy,D.Strickland,S.Ball, J.Marcone

Absent –none

Guests - Agnes Killcrease, Administrative Director  
Barry LeJuene, Manager  
Toby Fruge-Roy Waggenpack of Owen & White  
Legal Counsel, Colt Fore  
D R Horton representatives, George McCallum, engineer  
Employees of the District- James Wilson, Leo Babin  
Parish Councilman, Gary Talbert

Motion to accept the minutes from regular meeting held on March 15, 2022, as mailed with no public comment by J.McCoy seconded by S.Westmoreland Vote passed Yeas-7 Nays-none Absent-none

Legal Counsel stated that there was no new legal activity to report.

Engineer, Toby Fruge, reported that all work is complete for the Sims Road project with a recommendation substantial completion to the contractor. He also requested change order #2 in the amount of \$2500 for addition of material which brings the total contract to an adjusted \$149,925.00.

Engineer stated that the last service transfer was completed for the Vincent Place construction He requested that Manager be authorized to sign the substantial completion document when last punch list items are completed in the next few days. He also recommended to pay and presented payment application #1 to the contractor in the amount of \$245,529 on the Vincent Place contract.

Motion to grant substantial completion to the contractor on the Sims Road project and approve change order #2 in the amount of \$2,500 for said contract as recommended by engineer with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-7 Nays-none Absent-none

Motion to grant substantial completion and authorize Manager to execute paperwork regarding the contractor on the Vincent Place project contingent upon punch list items being completed for said contract as recommended by engineer with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-7 Nays-none Absent-none

Motion to pay application #1 in the amount of \$245,529 on the Vincent Place project as recommended by engineer with no public comment by S.Spillman seconded by J.McCoy Vote passed Yeas-7 Nays-none Absent-none

Administrative Director presented application #9 for the 2019 DWRL fund reimbursement in the amount of \$251,209.41.

Motion to authorize the submission of application #9 from the DWRL funds for a reimbursement of \$251,209.41 with no public comment by S.Spillman seconded by J.McCoy Vote passed Yeas-7 Nays-none Absent-none

Administrative Director presented final specifications for the securement of a new billing software. Board discussed and it was board consensus to approve the specifications as stated.

Administrative Director explained a catch up transfer to Hancock Whitney Trust division in the amount of \$650,494.61 to the sinking fund account. This transaction was overlooked from a monthly basis by the trustee and is now corrected with this transfer. Administrative Director noted that a dividend reimbursement to the District in the amount of \$26,634.50 was received from LWCC (workers comp insurer).

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total increase of 72 customers was realized thru February and 250 YTD resulting in a total customer count of 23,590.

Manager reported on continuing discussion with Fire Department representatives regarding fire hydrant and fire protection system needs.

He also stated that currently there are 50 open tap requests to complete.

He reported on minor repairs of generators at major wells. Some parts are ordered and awaiting delivery. He stated that routine testing is in progress.

Engineer George McCallum, Quality Engineering reported on the upgrade of an 8 inch service line for expansion for the Mockingbird water system. He noted that all work is being done in compliance with the District's specifications. Chairman made comments and fielded questions on this development (which began in 2018). Chairman noted that this work was planned for an upgrade in the past for improvement in this specific flow area and it has come to his attention that the work was delayed.

George McCallum wishes to participate with some form of cost sharing from the District due to this improvement.

Board member comments were made and a request from Legal Counsel of the Engineer to document the cost value realized by the District on this topic to ensure compliance with current Attorney General's opinion letter. Legal Counsel explained about cost values that should be established before any exchange of credits against the costs paid by the developer can be considered.

Livingston Parish Councilmen Gary Talbert encouraged the District to determine an equal value on the Mockingbird development for credits. He also noted that the Parish are planning fire suppression options for consideration in the near future.

Board consensus assigned Legal Counsel and Manager and Engineer to determine values for the Mockingbird water system to further determine cost credits for future consideration.

A Financial report was presented by the Administrative Secretary for the month of March 2022, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Motion to accept the financial report as presented with no public comment by J.McCoy seconded by S.Ball Vote passed Yeas-7 Nays-none Absent-none

There were no further board comments.

Motion to approve the bills as presented with no public comment by J.McCoy seconded by S.Ball Vote passed Yeas-7 Nays-none Absent-none

Motion to approve the construction bills as presented for Loan #1063039-05 (2019 series) with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-7 Nays-none Absent-none

Motion to adjourn the meeting with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-7 Nays-none Absent-none



---

Randall Smith Administrative Secretary

**Next meeting will be held on Tuesday, May 17, 2022 at 7 PM**