

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, December 17, 2019 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

The meeting was called to order by President Ted Graham

Present – T. Graham, S.Spillman, S.Westmoreland, J.Easterly. J. McCoy

Absent -none

Guests - Agnes Killcrease, Office Manager

Barry LeJuene, Manager

Roy Waggenpack, Toby Fruge of Owen & White

Several employees of the District

Legal Counsel, Colt Fore

Motion to open the public hearing for the discussion of 2019 Amended Budget and the 2020 Budget as previously advertised by S.Spillman seconded by J.McCoy Vote passed Yeas-5 Nays-none Absent-none

There were no public comments regarding the budget proposals for 2019 and 2020.

Motion to close the public hearing regarding the 2020 and 2019 Amended Budget discussion with no public comment by J.McCoy seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-none

Motion to accept the minutes from November 19, 2019, as mailed with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-none

Under public input, no customers were in attendance, therefore Chairman moved to next agenda item.

Legal Counsel, Colt Fore, recommended for efficiency purposes, that the board consider allowing all board members to execute documents that were previously approved by a board resolution. He explained that normally only the Chairman executes documents once approved, but it is legal for an adopted procedure that will allow any approved board member to sign and execute documents on behalf of Ward Two Water previously approved. Board discussed the recommendation.

Motion to approve the procedure allowing any board member to sign or execute an approved document on behalf of Ward Two Water District that has been previously approved by board resolution as recommended by Legal Counsel with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-none

Engineer, Roy Waggenpack reported that the Stonebridge contractor's (Grady Crawford Inc.) notice to proceed will begin 1-13-2020, relating to the DWRL application. He noted that the Dunn Road project contractor's agreement is to be executed soon.

He commented that the notice to proceed for this contractor (Allen & Leblanc Co.) will begin on 1-8-2020.

He updated the board on the Single Acres contract (Industrial Enterprises Inc.), noting that the notice to proceed will be signed in the near future.

Engineer noted that the Port Vincent chemical feed system components have been ordered in order to begin the project. This system will be paid for from the DWRL funds but will be installed with general funds.

He recapped the Dunn Road project actions by the Parish and the re-location of Ward Two Water water lines. Manager explained that the project is not just an overlay type but an actual upgrade of the roadway west from Dunn Road.

Administrative Director presented the 2019 La Systems Compliance Questionnaire for approval regarding the 2019 Financial Audit.

Motion to adopt the 2019 La. Systems Compliance Questionnaire regarding the 2019 Financial Audit as presented by the Administrative Director with no public comment by S. Westmoreland seconded by J. Easterly Vote Yeas-5 Nays-none Absent-none

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total increase of 466 customers was realized for this month (year to date +1057) resulting in a total customer count of 21,766.

Motion to approve all three bids on the plumbing supply listing previously advertised for a 6 month period ended 6-30-2020, with no public comment by S. Westmoreland seconded by S. Spillman Vote passed Yeas-5 Nays-none Absent-none

A Financial report was presented by the Administrative Secretary for the month of November 2019, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Motion to approve the 2020 Budget totaling \$7,153,000 as discussed in the public hearing with no public comment by J. McCoy seconded by S. Westmoreland Vote passed Yeas-5 Nays-none Absent-none

Motion to approve the 2019 Amended Budget totaling \$7,052,000 as discussed in the public hearing with no public comment by S. Spillman seconded by J. McCoy Vote passed Yeas-5 Nays-none Absent-none

Under board comments, Mr. Ted Graham asked for prayers regarding medical concerns. Prayer was led by Administrative Secretary.

Motion to approve the payment of the bills as presented with no public comment by J. McCoy seconded by S. Westmoreland Vote passed Yeas-5 Nays-none Absent-none

Motion to adjourn the meeting with no public comment by J. McCoy seconded by S. Westmoreland Vote passed Yeas-5 Nays-none Absent-none

Randall Smith

Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, January 21, 2019 at 7 PM