

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, July 16, 2019 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

The meeting was called to order by President Ted Graham

Present – T. Graham, J.Easterly, S.Spillman, S.Westmoreland, J.McCoy

Absent -none

Guests - Agnes Killcrease, Office Manager
Barry LeJuenc, Manager
Roy Waggenpack, , Owen & White
Several employees of the District
Legal Counsel, Colt Fore
Kyle Parker, citizen

Motion to accept the minutes from June 18, 2019, as mailed with no public comment by S.Spillman seconded by J.Easterly Vote passed Yeas-5 Nays-none Absent–none

Under public input, no customers were in attendance, therefore Chairman moved to next agenda item.

Legal Counsel, Colt Fore, reported on the French Settlement Water System agreement status and the dates that are provided within the agreement. Minor details will be settled soon and it was noted that the transition may begin in September.

Legal Counsel updated the board on the ongoing two lawsuits stating that no new developments have transpired.

Engineer, Roy Waggenpack, covered the history of the boundary changes by Parish Council and noted that new zones will be documented for a 2019 amendment. Legal Counsel stated that once the information is gathered, he will send this information to the Livingston Parish Council's attorney for an accurate boundary resolution adoption by the Council.

Administrative Director presented payment request #7 for the purpose a rebudget request on loan number 1063039-04 with the DWRL Fund Program regarding seven category changes to the original budget amount.

Motion to approve Rebudget Request 7 as presented regarding the DWRL program and as recommended by Engineer and the Administrative Director with no public comment by S.Westmoreland seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-none

Administrative Director, Cookie Killcrease, presented pay request #59 in the amount of \$104,791.54 for the 2011 expansion DHH construction revolving loan.

Motion to approve application #59 in the amount of \$104,791.54 to the DWRL fund for the 2011 expansion as recommended by Administrative Director with no public comment by J.Easterly seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-none

Administrative Director gave a report on recent cash drawer issues from an employee and actions taken thus far. Legal Counsel noted that he was informed on this issue.

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total increase of 63 customers was realized for this month (year to date +502) resulting in a total customer count of 21,211

Manager presented a transition timeline regarding the French Settlement Water System portion being purchased. He stated that by 12-31-19 or sooner, that a complete transition of operations should be made. Manager is planning for full transition when all new extension connections by Ward Two Water is performed to the existing new system areas.

Board commented and recommended to take over system before all line construction is made. Engineer noted that a meeting will be held on 7-19-19 with DWRL officials to inform transition plans. Engineer gave options on how an earlier timetable for transitioning may be accomplished. Manager noted that he will attempt to accomplish the transition before the 12-31-19 estimated date.

Manager reported that plans and specifications for the Juban Road widening project were advertised for bids with bid opening to be held on 7-30-19. Engineer recommended the board send to DOTD the plans with low bid tabulations for final approval to expedite the DOTD approval process (note the project award to bidder will be adopted later).

Motion to authorize Manager to submit to DOTD for approval, the Juban Road widening project official construction plans with low bid information, once bid tabulations are performed by the engineer after bid opening on 7-30-19 with no public comment by J.Easterly seconded by J.McCoy Vote passed Yeas-5 Nays-none Absent-none

Manager reported that securing of private servitude for the Dunn Road Improvement and Re-location Project is progressing well.

He also noted that plans for Single Acres should be finalized in order to submit for funding approval in about a week.

A Financial report was presented by the Administrative Secretary for the month of June 2019, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Under board comments, John Easterly commented on tap fee charges and led a discussion on the potential of granting a grace period on transitioning new customers (Port Vincent/French Settlement) regarding the charges. Board members commented and discussed granting a 6 month grace period with a reduced tap fee amount since these customers were purchased from another system. Board discussed the reduced price.

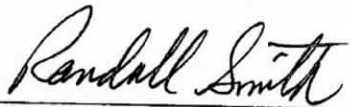
Motion to allow a 6 month grace period ending on 1-17-20 regarding all new customers from the Port Vincent and French Settlement System acquisition relating to tap fees charged and to set a maximum tap fee rate of \$150 for each customer in these systems until the grace period ends with no public comment by J.Easterly seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-none

Jimmy McCoy reported on the logo project on the Watson water tank. He stated that a referral to a logo specialist, Mr. Tom Donovan had been given to him. Mr. McCoy contacted Mr. Donovan who gave a verbal estimate of \$8500 to \$9500 to perform this work (noting painting could be made either in January or February, 2020). Mr. McCoy wishes to proceed and secure a formal quotes.

Motion to authorize Jimmy McCoy to secure formal written quotes to perform the painting of a Live Oak High School emblem onto the Watson water tank for board consideration with no public comment by J.Easterly seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-none

Motion to approve the payment of the bills as presented with no public comment by J.McCoy seconded by J.Easterly Vote passed Yeas-5 Nays-none Absent-none

Motion to adjourn the meeting with no public comment by J.Easterly seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-none



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, August 20, 2019 at 7 PM