

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, January 19, 2021 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

Chairman John Easterly opened the regular meeting

Present – S.Westmoreland, J.Easterly, S.Spillman, S.Ball

Absent –Jimmy McCoy

Guests - Agnes Killcrease, Office Manager

Barry LeJuene, Manager

Roy Waggenpack of Owen & White

Legal Counsel, Colt Fore

Jim Ryan, Parish Financial Advisor, Ben Bankston, Crew Associates

Under public input, there were no comments so Chairman proceeded to next agenda item.

Motion to accept the minutes from special meeting held on December 8, 2020, as mailed with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-4 Nays-none Absent–Jimmy McCoy

Motion to accept the minutes from regular meeting held on December 15, 2020, as mailed with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-4 Nays-none Absent–Jimmy McCoy

Jim Ryan addressed the board regarding re-funding various revenue bond debt instruments at favorable current market rates which may save up to \$800,000 over 11 year period with an estimated 1.7% rate. He explained the re-funding procedures and recommended a resolution adoption.

Motion to authorize Ward Two Water District, Parish of Livingston, State of Louisiana to proceed with the issuance of its not to exceed Fifteen Million Dollars (\$15,000,000) of Water Revenue Refunding Bonds, in one or more series; providing certain terms of said Bonds; making application to the State Bond Commission for approval of said Bonds; appointing Bond Counsel, Independent Registered Municipal Advisor and Underwriter/Placement Agent; and providing for other matters in connection therewith with no public comments by S.Ball seconded by S.Spillman Vote passed Yeas-4 Nays-none Absent-Jimmy McCoy

Legal Counsel reported on recommendation of resolution on covid policies and procedures as presented.

He also noted that a new lawsuit on personal injury will be performed by the insurance carrier attorneys.

Motion to adopt the Covid policy and procedures as presented by the Legal Counsel effective today with no public comment by S.Westmoreland seconded by S.Ball Vote passed Yeas-4 Nays-none Absent-Jimmy McCoy

Engineer, Roy Waggenpack recommended for the payment request #3 for the Juban Road Widening project contractor in the amount of \$32,441.00 on contract 19-1475-08.

Motion to disburse payment #3 to Spinks Construction in the amount of \$32,441.00 on contract 19-1475-08 as recommended by Engineer with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-4 Nays-none Absent-Jimmy McCoy

Administrative Director summarized the Accounts Receivable aging reports and noted that 1,158 customers owed greater than \$20 on their billing statement. She stated that only 7 have a past due amount in excess of \$1000. She noted that the recently purchased folding machine is being assembled and noted that the new telephone system is working out internet issues.

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total increase of 53 customers was realized thru December (year to date +780) resulting in a total customer count of 22,583. He noted that funds were received from DOTD regarding the Juban Road and Highway 190 for reimbursement of District ROW.

A Financial report was presented by the Administrative Secretary for the month of December 2020, and a comparison of the period of operations and budget was given to the Board of Commissioners. He also requested monthly fee adjustment for accounting services provided for the District.

Motion to accept the financial report as presented with no public comment by S.Spillman seconded by S.Ball Vote passed Yeas-4 Nays-none Absent-Jimmy McCoy

Motion to increase accountants' monthly fee by \$75 per month effective on February 1, 2021 as proposed with no public comment by S.Westmoreland seconded by S.Spillman Vote passed Yeas-4 Nays-none Absent-Jimmy McCoy

There were no further board comments.

Motion to approve the bills as presented with no public comment by S.Ball seconded by S.Westmoreland Vote passed Yeas-4 Nays-none Absent-Jimmy McCoy

Motion to adjourn the meeting with no public comment by S.Ball seconded by S.Westmoreland Vote passed Yeas-4 Nays-none Absent-Jimmy McCoy



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, February 16, 2021 at 7 PM