

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, July 21, 2020 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

Vice Chairman John Easterly opened the regular meeting

Present – S. Westmoreland, J. Easterly, J. McCoy, S. Spillman

Absent -S. Ball

Guests - Agnes Killcrease, Office Manager

Barry LeJuene, Manager

Roy Waggenpack, of Owen & White

Several employees of the District

Legal Counsel, Colt Fore

Trey Sanders, Hannis T Bourgeois CPA's

Under public input, no customers were in attendance, therefore Chairman moved to next agenda item.

Motion to accept the minutes from public meeting held on June 16, 2020, as mailed with no public comment by J. McCoy seconded by S. Spillman Vote passed Yeas-4 Nays-none Absent-Shevis Ball

Trey Sanders presented the 2019 financial audit and the AUP 2019 audit, noting that there was only one exception noted on the AUP audit on procedures regarding written policies.

He stated that the 2019 Audit renders a clean unmodified opinion and noted that all financial statements are fairly stated with no instances of deficiencies in internal control weaknesses noted during the audit. He communicated on the good job of support from the staff of Ward Two Water and Smith Accounting Services.

Motion to accept the 2019 financial audit and 2019 AUP audit as presented with no public comment by S. Spillman seconded by J. McCoy Vote passed Yeas-4 Nays-none Absent-Shevis Ball

Chairman reported and recognized the service given by employee. Henry Achord, spanning 36 years. He stated that Mr. Achord officially retired on 7-3-2020.

Legal Counsel, Colt Fore, stated that the courts remain in a delay mode and had no further legal news to report.

Engineer, Roy Waggenpack reported that Stonebridge Project is complete and that DWRL is completing the final paperwork to close the old bond series loan. Engineer stated that the Single Acres Project is also finished and he recommends the final payment on the retainage in the amount of \$18,024.85. He reported that the service line for the Juban Widening Project is now in service and that about \$50,000 of contractor work remains for the project to be 100% complete. He noted that the contractor is about 90% complete on the Port Vincent waterline project.

Engineer noted that concerning the work on this project (well site) that one property owner did not allow a contractor on their property, so the engineer did allow the contractor to perform some work in the water line workspace. He also noted that the Dunn Road waterline re-location project has the service line installed and the switching over of services shall now begin.

Motion to approve final payment in the amount of \$18,024.85 on the Single Acres project contract 19-1475-13 with Industrial Enterprises Inc. as recommended by the Engineer with no public comment by S. Westmoreland seconded by S. Spillman Vote passed Yeas-4 Nays-none Absent-Shevis Ball

Manager noted that as of today, 7-21-2020, a new line re-location regarding a roundabout at Lockhart Road at Eden Church Road south will be required by DOTD.

Administrative Director gave a credit card processing update noting that the new programs are being adjusted and live processing by 7-31-2020. She also reported on the balances of the Accounts Receivable as of 6-30-2020. It was noted that eight customers' bills remain in excess of \$1000.

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total increase of 156 customers was realized thru June (year to date +374) resulting in a total customer count of 22,177.

Manager discussed the Covid 19 guideline from the DOL relating to sick and medical leave. He stated that several employees have had pay under this Covid provision to date.

A Financial report was presented by the Administrative Secretary for the month of June 2020, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Under commissioner comments, John Easterly requested if Manager or Engineer were aware of citizens' request for services at camp sites on the Amite River (northern area of District). It was noted that further research by the Manager will be made and then consideration by the board shall be given upon the results of the research.

Motion to approve the bills as presented with no public comment by J. McCoy seconded by S. Westmoreland Vote passed Yeas-4 Nays-none Absent-Shevis Ball

Motion to approve the payment of the Construction bills on 2011 bond series 1063039-04 as presented with no public comment by J. McCoy seconded by S. Westmoreland Vote passed Yeas-4 Nays-none Absent-Shevis Ball

Motion to approve the payment of the Construction bills on the 2019 bond series 1063039-05 as presented with no public comment by S. Spillman seconded by S. Westmoreland Vote passed Yeas-4 Nays-none Absent-Shevis Ball

Motion to adjourn the meeting with no public comment by J.McCoy seconded by
S.Westmoreland Vote passed Yeas-4 Nays-none Absent-Shevis Ball



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, August 18, 2020 at 7 PM
