

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, March 16, 2021 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

Chairman John Easterly opened the regular meeting

Present – S.Westmoreland, J.Easterly, S.Spillman, S.Ball, J.McCoy

Absent –none

Guests - Agnes Killcrease, Office Manager

Barry LeJuene, Manager

Roy Waggenspack Toby Fruge of Owen & White

Legal Counsel, Colt Fore

Employees of the District

Under public input, there were no comments so Chairman proceeded to next agenda item.

Motion to accept the minutes from regular meeting held on February 23, 2020, as mailed with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent–none

Employee Jody Kennedy addressed the board regarding a proposal for a four ten hour work day versus current working hours. Board discussed the current work flow and how this consideration would affect production. Jimmy McCoy noted the current backup for water taps for the public and how this new schedule would negatively affect the catch up process. Mr. Kennedy explained one operator's lack of performance. Board agreed to assign the Manager to follow up with the alleged work performance issue stated. Chairman note that the proposal will be assigned to the Personnel Committee.

Legal Counsel reported on all lawsuits defense continues to move forward.

Engineer, Roy Waggenspack and Toby Fruge reported that the Vincent Place project has been approved by DWRL authorities and they recommend to advertise for bids for contract 21-1475-06 for a replacement water line with bid opening on 4-15-21.

Motion to advertise for bids for Contract 21-1475-06 for a replacement water line for Vincent Place with bid opening on 4-15-2021 at 10 AM as recommended by Engineer with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-none

Engineer also stated that Single Acres and Stonebridge are reaching the one year time period of bonding and there are no negative issues to report to date.

Administrative Director summarized the Accounts Receivable aging reports and noted that customer count is up, but dollar past due amounts haven't increased. There were only 4 customers with a balance over \$1000 in arrears.

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total increase of 80 customers was realized thru February (year to date +35) resulting in a total customer count of 22,618.

A Financial report was presented by the Administrative Secretary for the month of February 2021, and a comparison of the period of operations and budget was given to the Board of Commissioners. He noted that the audit work is in process.

Motion to accept the financial report as presented with no public comment by S.Spillman seconded by S.Ball Vote passed Yeas-5 Nays-none Absent-none

Chairman discussed after hour call policy and work rotation procedures. Board discussed and summarized current policy. Chairman stated he felt that the rotation service for after hour call should be spread among office staff rather than all the calls being placed on the Administration Director. Board discussed fairness of rotating.

Board consensus directed Manager to implement an overall rotation system for after hours call support by staff. Chairman also assigned Personnel Committee the task of establishing compensation for staff for on call services.

There were no further board comments.

Motion to approve the bills as presented with no public comment by J.McCoy seconded by S.Ball Vote passed Yeas-5 Nays-none Absent-none

Motion to approve the construction bills (2019 series) as presented with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-none

Motion to adjourn the meeting with no public comment by S.Spillman seconded by J.McCoy Vote passed Yeas-5 Nays-none Absent-none



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Randall Smith Administrative Secretary

**Next meeting will be held on Tuesday, April 20, 2021 at 7 PM**