

**WARD TWO WATER DISTRICT  
SPECIAL MEETING**

Ward Two Water District was unable to meet in person due to quorum requirements in compliance with La. R.S. 42:19 due to the COVID-19 pandemic and as such conducted the meeting via telephone conference.

Ward Two Water District met in a special meeting on Thursday, May 14, 2020, at 2:00 pm to discuss operations via telephone conference.

Meeting was called to order by Acting Chairman, John Easterly.

Present: J.Easterly, S.Spillman, S.Westmoreland, S.Ball, J.McCoy

Absent: none

Guests: Agnes Killcrease, Office Manager

Barry LeJuene, Manager

Legal Counsel, Colt Fore

Roy Waggenpack, Owen & White

There were no public comments received on the agenda items.

Motion to accept the minutes from March 17, 2020, regular meeting as mailed with no public comment by S.Westmoreland seconded by J.McCoy  
Vote passed Yeas-5 Nays-none Absent--none

Motion to accept the minutes from special meeting on April 29, 2020, as mailed with no public comment by S.Spillman seconded by J.McCoy  
Vote passed Yeas-5 Nays-none Absent--none

Motion to accept the minutes from special meeting on May 6, 2020, as mailed with no public comment by S.Westmoreland seconded by S.Spillman  
Vote passed Yeas-5 Nays-none Absent--none

Legal Counsel reported that no responses or activity had transpired on ongoing lawsuits.

Roy Waggenpack of Owen & White updated the board that the Dunn Road contract is 75% complete, Juban widening project is almost finished with a few remaining items, Single Acres project completed also with punch list items, and the Stonebridge project is complete.

He recommended adoption of various payment applications on the projects.

Motion to approve payment application #1 Dunn Road Contract 19-1475-10 in the amount of \$14,018.85 as recommended by Engineer with no public comment by S.Spillman seconded by J.McCoy Vote passed Yeas-5 Nays-none Absent-none

Motion to approve payment application #2 Dunn Road Contract 19-1475-10 in the amount of \$77,098.25 as recommended by Engineer with no public comment by S.Spillman seconded by J.McCoy Vote passed Yeas-5 Nays-none Absent-none

Motion to approve change order #1 for Juban Road Widening Project Contract 19-1475-08 in the amount of \$60,760.00 as recommended by Engineer with no public comment by S.Westmoreland seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-none

Motion to approve payment application #1 for Juban Road Widening Project Contract 19-1475-08 in the amount of \$246,204.00 as recommended by Engineer with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-none

Motion to approve change order #1 for Single Acres Project Contract 19-1475-13 in the amount of \$40,208.83 as recommended by Engineer with no public comment by S.Ball seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-none

Motion to approve payment application #1 for Single Acres Project Contract 19-1475-13 in the amount of \$162,223.64 as recommended by Engineer with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-none

Motion to approve substantial completion status regarding the Single Acres Project Contract 19-1475-13 as recommended by Engineer with no public comment by S.Spillman seconded by S.Ball Vote passed Yeas-5 Nays-none Absent-none

Motion to approve substantial completion status regarding the Stonebridge Project Contract 19-1475-12 as recommended by Engineer with no public comment by J.McCoy seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-none

Engineer noted that the Stonebridge contractor has completed work and disconnected the old well. He is awaiting a correct Davis-Bacon wage report that must be submitted to DWRL administration.

Motion to authorize engineer and Manager to submit completed Davis-Bacon reporting for compliance purposes to the DWRL administration once received from contractor with no public comment by S.Ball seconded by J.McCoy Vote passed Yeas-5 Nays-none Absent-none

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total increase of 51 customers was realized for the past month (year to date +167) resulting in a total customer count of 21,970. He also reported on need to advertise for 6 month plumbing supply bids for 7-1-20 through 12-31-2020.

Motion to advertise the plumbing supply listing for a 6 month period ended 12-31-2020, as recommended by Manager with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-none

A Financial report was presented by the Administrative Secretary for the month of April 2020, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Under board comments, Shyrl Westmoreland requested information on how operation hours were being handled by staff. Administration Director stated how procedures of limiting three customers at a time in the lobby were being followed.

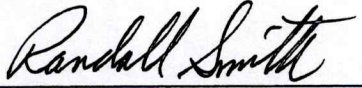
Acting Chairman, John Easterly requested that the next meeting be held at the office beginning on June 16, 2020 and that election of officers be on the agenda.

Jimmy McCoy reported that representative from Colyell Water has asked if District is interested in consolidating their system into Ward Two Water. Roy Waggenpack also noted that the Port Vincent water line extension will take place in later 2020 and noted that a storage tank in the area could possibly impact the consolidation in a positive way.

Jimmy McCoy will continue to have discussion with Colyell representatives.

Motion to approve the payment of the bills for the April and May period with no public comment by S.Spillman seconded by J.McCoy Vote passed Yeas-5 Nays-none Absent-none

Motion to adjourn the special operations meeting with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-none

A handwritten signature in cursive script that reads "Randall Smith". The signature is written in black ink and is positioned above a horizontal line.

Randall Smith  
Randall Smith Administrative Secretary

Next meeting on Tuesday, June 16, 2020 at 7 PM