

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, May 18, 2021 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

Chairman John Easterly opened the regular meeting

Present – S. Westmoreland, J. Easterly, S. Spillman, S. Ball, J. McCoy

Absent – none

Guests - Agnes Killcrease, Office Manager

Barry LeJuene, Manager

Roy Waggenpack of Owen & White

Legal Counsel, Colt Fore

Employees of the District, James Wilson

Under public input, there were no comments so Chairman proceeded to next agenda item.

Motion to accept the minutes from regular meeting held on April 20, 2021, as mailed with no public comment by J. McCoy seconded by S. Spillman Vote passed Yeas-4 Nays-none Absent–none Not voting-Shevis Ball

Chairman recommended to address the current mask mandate policy at Ward Two Water. Board discussed and stated the intention to make mask an optional decision.

Motion to adjust current Ward Two Water District mask policy to allow optional decision for wearing a mask at the workplace or for the public in the lobby with no public comment by J. McCoy seconded by S. Spillman Vote passed Yeas-4 Nays-none Absent-none Not voting- Shevis Ball

Legal Counsel reported that employee issues should be discussed with the personnel committee primarily and not at the public meeting. He covered that there is a difference between a former employee topic and current employee topics of discussion. He noted that once topics are discussed with the personnel committee, they can later be brought before full board for discussion or decisions.

Shevis Ball arrived at the meeting.

Engineer, Roy Waggenpack reported on the Port Vincent Place project water line construction award and noted that the contract will be executed soon.

He stated that DWRL authorities presented the documentation and the contract will begin this month.

He noted the potential for the Foxglove development is requesting to be included into the District's water system (500+ homes near Burgess & Duff Road). Engineer noted that with this addition the peak hour of use would need more capacity for compliance. He recommends a two part option connection to assist the full need in this general area. Option 1 would need a 1000 foot extension and option 2 would need a 3300 foot extension to properly keep up with the growth. He also noted that 3rd filing of Isabella Lakes wishes to be connected also).

Board discussed flow and growth in this area. Manager explained the history with Town of Walker's inability to serve the Isabella Lakes area. Engineer gave other options which will be more efficient. Board consensus agreed to assign Engineer and Manager to meet and compile a formal proposal.

Administrative Director summarized the Accounts Receivable aging reports and noted that customer count is up, but dollar past due amounts haven't increased. There were only 6 customers with a balance over \$1000 in arrears and all have made payment arrangements. She noted the District received a refund from workers compensation insurance of \$23,356 since last month.

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total increase of 60 customers was realized thru April (year to date +175) resulting in a total customer count of 22,758.

Manager reported on the need for line re-location on Sims Road.

Motion to begin Sims Road design and planning phase with specifications of the water line re-location as presented by Manager with no public comment by S.Spillman seconded by J.McCoy Vote passed Yeas-5 Nays-none Absent-none

A Financial report was presented by the Administrative Secretary for the month of April 2021, and a comparison of the period of operations and budget was given to the Board of Commissioners. Administrative Secretary noted that the audit work has been completed.

Motion to accept the financial report as presented with no public comment by S.Spillman seconded by S.Ball Vote passed Yeas-5 Nays-none Absent-none

There were no further board comments.

Chairman questioned if any equipment is needed for operations and Manager noted that an old trackhoe is not in good shape. It was noted that no new equipment was needed now..

Motion to approve the bills as presented with no public comment by S.Ball seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-none

Motion to approve the construction bills (2019 series) as presented with no public comment by J.McCoy seconded by S.Ball Vote passed Yeas-5 Nays-none Absent-none

Motion to adjourn the meeting with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-none



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, June 15, 2021 at 7 PM