

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, September 21, 2021 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

Chairman John Easterly opened the regular meeting

Present – J.Easterly, S.Westmoreland, S.Spillman, S.Ball, J.McCoy

Absent –none

Guests - Agnes Killcrease, Administrative Director

Barry LeJuene, Manager

Roy Waggenpack, of Owen & White

Legal Counsel, Colt Fore

Wendell Luneau, Brown & Brown Insurance

Employee, James Wilson

Under public input, there were no comments so Chairman proceeded to next agenda item.

Motion to accept the minutes from regular meeting held on August 17, 2021, as mailed with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-none

Wendell Luneau of Brown & Brown addressed the board discussing the upcoming 2021-2022 insurance coverage renewal. He noted that the District faces increases due to auto coverage (history of past accidents). Renewal quotes for fleet insurance will be with a potential new company since high disbursements on several claims originating in 2017 by present carrier is resulting in very high renewal auto coverage quotes with them. He stated that Brown & Brown is making every effort to hold down premiums and that all coverage areas besides the auto looks good on pricing. Legal Counsel explained the ongoing two cases on the claims against the auto policy coverage.

Manager reported on Hurricane Ida's affects on the District. He noted that minor service line breaks were repaired by 8-31-2021 (within three days after storm). It was noted that continued inspections reveal other weakness points, but they are repaired when found. He stated that system failure resulted for several days and a detail listing of items is being compiled for determination of solutions. Board suggested to document all structure damage with photos and use app on phone to record any damage. Chairman noted roof at chlorinator building at the Ball Park was noticed. Manager also noted that some fencing sections were down.

Chairman appointed Shevis Ball and Jimmy McCoy to the Emergency Committee to formulate a long range plan to prevent any system failures by the District in the future. Board discussed the public assistance with FEMA. Manager noted that a 75% / 25% match Project Worksheet is being assembled and that a consultant will be used to secure assistance in the future.

Legal Counsel reported that the Alvarez case has been successfully dismissed by the judge. He also presented a Covid 19 summary of a guideline policy draft for discussion.

Roy Waggenpack, of Owen & White noted that quotes for the Sims Road extension, contract 21-1475-14 were received (4 quotes). He recommended to award to low quote given by Grady Crawford Construction in the amount of \$82,815.

Motion to award contract 21-1475-14 for the Sims Road waterline replacement extension to the low quote by Grady Crawford Construction in the amount of \$82,815 as recommended by Engineer with no public comment by S.Spillman seconded by J.McCoy
Vote passed Yeas-5 Nays-none Absent-none

Administrative Director summarized the fraud research on the operations account on 9-8-2021, whereby a series of credit card debits illegally debited the District bank account through ACH transactions (\$755 through September). The credit card company has refunded the fraud banking error to the District. The District's bank has hereby blocked all future transactions once notified.

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total increase of 75 customers was realized thru August (year to date +496) resulting in a total customer count of 23,079.

He also gave a report on vehicle unit 4046 which was in an accident on 9-17-21. This unit is repairable from the accident.

Manager noted that there are presently 122 ordered taps from the public to be performed. He stated that the crew and contractor are working on this backlog. He gave a detail report on the tap listings of customers and the age of requested tap service with request dates. He explained the tap procedures and various issues affecting performing the taps. Board commented that this priority emphasis should continue at a fast pace. Board recommended to research new boring rig equipment in order to expedite the backlog of taps.

Motion to direct Manager to research from the state bid listing, the purchase price of one new boring equipment unit for tap installation services by the District in order to improve tap requests from the public with no public comment by J.McCoy seconded by S.Spillman
Vote passed Yeas-5 Nays-none Absent-none

A Financial report was presented by the Administrative Secretary for the month of August 2021, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Motion to accept the financial report as presented with no public comment by J.McCoy seconded by S.Westmoreland
Vote passed Yeas-5 Nays-none Absent-none

Under board comments, Chairman noted reports of trees crushing water lines and stated that research needs to be performed on how widespread this factor impacted the District's service lines and the customers' leaks on their side of the connection. The Administrative Director commented that there were only several crushed line instances realized.

Chairman also noted that in the many years of his involvement at the District that the system failures were never a reality and he feels that much effort should be given to prevent any system failures in the future.

Motion to approve the bills as presented with no public comment by S.Spillman seconded by J.McCoy Vote passed Yeas-5 Nays-none Absent-none

Motion to approve the construction bills as presented for Loan #1063039-05 (2019 series) with no public comment by S.Spillman seconded by J.McCoy Vote passed Yeas-5 Nays-none Absent-none

Motion to adjourn the meeting with no public comment by J.McCoy seconded by S.Ball Vote passed Yeas-5 Nays-none Absent-none



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, October 19, 2021 at 7 PM