

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, July 18, 2023 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

Chairman John Easterly opened the regular meeting noting that public may comment on any agenda item.

Present: J.Easterly, S.Spillman, J.McCoy, S.McDaniel, J.Martone, S.Ball, D.Strickland

Absent –none

Guests - Barry LeJuene, Manager  
Agnes Killcrease, Administrative Director  
Toby Fruge- of Owen & White  
Legal Counsel, Hannah Callandro  
Public-none  
Several employees of the District

Motion to accept the minutes from regular meeting held on June 20, 2023, as mailed with no public comment by S.Spillman seconded by S.Ball Vote passed Yeas-6 Nays-none Absent-none Not voting-J.McCoy

There was no public, so Chairman moved to the next agenda item.

Legal Counsel reported that a customer was injured around the meter box located at her residence. Legal Counsel is in the process of documenting the incident and noted that no action is needed at this time.

Engineer, Toby Fruge, presented an update on the meter contractor's timeline of construction. He noted that the Parish does require a permit on any telecommunication equipment (on towers) and that these details are being worked out at present. Board member J.Martone noted that a councilman is working on securing a waiver for this permit since the District is a subsidiary of Parish Government.

Engineer noted that the Hunstock West line project was substantially complete on 7-6-23 and that he will be returning documents to begin a 45 day lien period.

Administrative Director had no comments to report on.

Manager, Barry LeJuene, reported on a recent emergency repair on Cane Market at Beaver Creek whereby erosion has damaged the service line. He stated that he used an emergency contractor to begin the repair and that a final quote will be secured to finish the job properly.

Jimmie McCoy arrived at the meeting.

Financial report was presented by the Administrative Secretary for the month of June 2023, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Motion to accept the financial report as presented with no public comment by J.McCoy seconded by S.Ball Vote passed Yeas-7 Nays-none Absent-none

Under board comments, Legal Counsel led discussion on items listed on page 9 of the Personnel Manual. She discussed the issue of paying sick time adjoining a holiday. She shared how this is a gray area and may need procedure clarification. She agreed on paying the sick time and holiday pay in this presented special case. Board discussed this issue with holiday pay and sick time as well as the circumstances regarding this employee. Board consensus agreed that employees should not be allowed to come to work sick or with a fever. Board agreed to potentially insert a procedure addressing this discussed circumstance (sick time and holiday time) dependent upon the Personnel Committee's proposal on this issue.

Motion to pay the bills as presented with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-7 Nays-none Absent- none

Motion to adjourn the meeting with no public comment by S.Ball seconded by S.Spillman Vote passed Yeas-7 Nays-none Absent-none



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Randall Smith Administrative Secretary

**Next meeting will be held on Tuesday, August 15, 2023 at 7 PM**