

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, August 15, 2023 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

Vice Chairman Jimmie McCoy opened the regular meeting noting that public may comment on any agenda item.

Present: S.Spillman, J.McCoy, S.McDaniel, J.Martone, S.Ball, D.Strickland

Absent –John Easterly

Guests - Barry LeJuene, Manager
Agnes Killcrease, Administrative Director
Toby Fruge- of Owen & White
Legal Counsel, Blayne Honeycutt
Public-Scott Frazier, Jeremy Greer of BR Winwater
Various office employees of the District

Prayer was offered by the Administrative Secretary and a pledge of allegiance given.

Motion to move item 13a to item 6 on the meeting agenda with no public comment by S.Spillman seconded by J.Martone Yeas-6 Nays-none Absent- John Easterly

Discussion was made regarding amending the Personnel Manual regarding sick pay and holiday issues. Shevis Ball of the Personnel Committee referenced that different requests and questions were previously fielded by staff members. He covered the history of the current policy regarding sick leave pay/holiday rules and the recent issues that were addressed by the board in July regarding one employee's circumstances.

He stated that his opinion is to leave the current policy as is, but noted that the Personnel Committee is always concerned for the employee's safety and health when making policy. He noted that every case will be individually considered by the board in the future as the previously mentioned case was reviewed. Jimmie McCoy made comments on the current policy and stated that he felt that the policy should remain as is.

Various employees shared their views on the issues requested. There were no further questions.

There were no further public comments.

Motion to return to item 6 on the meeting agenda with no public comment by S.Spillman seconded by J.Martone Vote passed Yeas-6 Nays-none Absent-John Easterly

Motion to accept the minutes from regular meeting held on July 18, 2023, as mailed with no public comment by S.Spillman seconded by D.Strickland Vote passed Yeas-6 Nays-none Absent-John Easterly

Scott Frazier and Jeremy Greer of BR Winwater presented a report on the AMI project. They summarized the strategy for addressing the information network (towers, etc) before the electronic meters are installed.

Mr. Greer explained the pros and cons of phases of installation. He noted that the Parish has amended the permit ordinance which will allow the 19 tower sites to proceed easier.

Board expressed concerns for too many meters coming on line at one time during the project which may impact the overall normal operations. Mr. Greer stated that the first priority will be a base station installation then the various areas can be converted and coordinated with the book cycles (directed by management).

Engineer requested that information on the original estimate of towers and made a summary of engineering structural guidelines for each tower site installation and permit. Scott Frazier requested for guidance from the board on securing tower sites. He is attempting to secure all 19 sites with power needs. He requested assistance on identifying specifics regarding placement of each actual tower site location versus general description.

Legal Counsel reported that there were no new legal issues to report on.

Engineer, Toby Fruge, presented his review on contract 22-1475-19 (Wildwood Waterline Contract and recommended

- a) Change order #2 for decrease of \$3697.05 on the contract.
- b) Application payment #1 on the contract in the amount of \$169,430.55

Motion to approve change order #2 in the amount of a decrease of \$3697.05 to contract 22-1475-19 Wildwood waterline contract with no public comment by S.Spillman seconded by J.Martone Vote passed Yeas-6 Nays-none Absent-John Easterly

Motion to approve payment application #1 in the amount of \$169,430.55 to contract 22-1475-19 Wildwood waterline contract with no public comment by S.Spillman seconded by J.Martone Vote passed Yeas-6 Nays-none Absent-John Easterly

Administrative Director recommended to pay request #4 in the amount of \$7802.01 for the 2019 water expansion project.

Motion to approve payment of request #4 in the amount of \$7,802.014 for the 2019 water expansion project as presented with no public comment by D.Strickland seconded by S.Ball Vote passed Yeas-6 Nays-none Absent-John Easterly

Manager, Barry LeJuene, reported that 81 customers were added in June with a year to date gain accumulation of +206 and that 24,370 customers were billed in June.

Financial report was presented by the Administrative Secretary for the month of July 2023, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Motion to accept the financial report as presented with no public comment by S.Spillman seconded by S.Ball Vote passed Yeas-6 Nays-none Absent-John Easterly

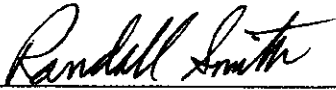
Under board comments,

Shevis Ball questioned if the generators had been tested recently and the working condition for the upcoming hurricane season.

Manager noted that the generator systems are checked and that one generator is being repaired with a part. Manager also noted that tap installations are not too far behind currently.

Motion to pay the bills as presented with no public comment by D.Strickland seconded by J.Martone Vote passed Yeas-6 Nays-none Absent-John Easterly

Motion to adjourn the meeting with no public comment by S.Ball seconded by D.Strickland Vote passed Yeas-6 Nays-none Absent-John Easterly



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, September 19, 2023 at 7 PM