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Ward 2 Water District

EMAILED

To: LIVINGSTON PARISH NEWS **From:** COOKIE KILLCREASE

Fax: (225) 665-8252 **Pages:** 3

Phone: (225) 665-5188 or **Date:** 09/21/2022
(225) 523-8825

Re: AUGUST 16, 2022 MINUTES **CC:**

Rec: **Date:** _____

by: **Time:** _____

Del: **Date:** _____

By: **Time:** _____

Comments: TO WHOM IT MAY CONCERN:

Please advertise the Minutes on the following date:

Thursday, September 29, 2022

If you have any questions or need additional information please give me a call at (225) 665-5188 ext. 18 OR (225) 978-9068.

Thank You

Cookie Killcrease, Administrative Director

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, August 16, 2022 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

Vice Chairman Shyrl Westmoreland opened the regular meeting
Present: S. Westmoreland, S. Spillman, J. McCoy, S. Ball, J. Martone
Absent – John Easterly, David Strickland
Guests - Barry LeJuene, Manager
Agnes Killcrease, Administrative Director
Toby Fruge- of Owen & White
Legal Counsel, Colt Fore
Scott Frazier, Kirk Ash of Baton Rouge Winwater Inc.

Motion to accept the minutes from regular meeting held on July 19, 2022, as mailed with no public comment by J. McCoy seconded by S. Spillman Vote passed Yeas-5 Nays-none Absent-John Easterly, David Strickland

There were no public comments so the Vice Chairman moved to the next agenda item.

Legal Counsel reported that there were no new legal matters for discussion, but that he was working on some issues with management.

Engineer, Toby Fruge, stated that the Vincent Place contractor has secured his clear lien certificate on the project and is requesting the retainage amount of \$43,874.60 be disbursed.

Motion to approve the disbursement of the retainage amount of \$43,874.60 to the contractor of the Vincent Place Waterline Replacement contract 21-1475-06 as recommended by Engineer with no public comment by J. McCoy seconded by S. Ball Vote passed Yeas-5 Nays-none Absent-John Easterly, David Strickland

*He reported on a meeting with DWRL representative (Mr. Baker) regarding the remaining 2,000,000 balance of loan funds previously approved. It was stated that there should be no problem re-allocating the remaining funds for the acquisition of electronic meters versus system improvement costs as previously approved. LDH requested for a system update from the engineer be made and that detailed plans on the meters be provided to proceed. Engineer recommended to use DWRL funds to begin the electronic meter program and to apply for a matching grant for the remaining funds needed to finish the electronic meter installation in the District. He explained the three types of electronic meter systems and recommended assistance to study for a final recommendation of which type to use before final board consideration can be made.

Representative of Baton Rouge Winwater covered the differences of various types of electronic water meters and benefits gained versus the fixed meter network. It was noted that presently 1600 radio type electronic meters are being used in the District.

It was also noted that a FCC license needs to be applied for to use the newer multi-purpose type electronic meter. It was estimated that \$2,000,000 would provide a purchase of about 5000 electronic meters. Discussion on a hybrid type as an option was made. Representatives of Baton Rouge Winwater Inc. covered specific issues with the present electronic meters, the need for ongoing maintenance, and the reading capabilities. They noted that they have assisted in troubleshooting for the District. Mr. Frazier stated that determining why meters don't read is an important staff necessity for effectiveness.

Manager led discussion on changing technology of this equipment and the Engineer noted that criteria factors should be established in a study for the best type meter for the District's benefit. Board agreed to secure DWRL approval on the type of meter initially, then research what criteria of meters is needed before a decision to get bids from vendors. A discussion of the pro's and con's of the types of meters was made. Engineer stated that he will send an approval application to DWRL soon and begin work on the RFQ criteria assembly. Vice Chairman appointed Jimmy McCoy, Shevis Ball, and Jay Martone to the Electronic Meter Committee to work with the Engineer and Manager on this project.

Administrative Director presented application #11 for the 2019 DWRL fund reimbursement in the amount of \$52,982.98.

Motion to authorize the submission of application #11 from the DWRL funds for a reimbursement of \$52,982.98 with no public comment by S.Spillman seconded by J.McCoy Vote passed Yeas-5 Nays-none Absent-John Easterly, David Strickland

Manager noted that the Parish adopted revisions to an ordinance regarding fire hydrant standards which states that a hydrant must produce a 500 gallon per minute flow to be considered as a valid hydrant. Jimmy McCoy recommended that the District should notify the Parish Council that various hydrants on the system cannot meet the 500 gallon flow rule. Manager gave his analysis noting that no communication was allowed between the District and Parish before the ordinance revision passed. Board made discussion of the rules relating to a fire fighting system versus a water supply system now in place at the District. Legal Counsel commented on liability of this area. Board consensus directed Legal Counsel to draft a communication (insertion of Engineer and Manager's comments) to the Parish President regarding the District's response to the revised ordinance on fire hydrants.

Financial report was presented by the Administrative Secretary for the month of July 2022, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Motion to accept the financial report as presented with no public comment by S.Spillman seconded by S Ball Vote passed Yeas-5 Nays-none Absent-John Easterly, David Strickland

Under board comments, a discussion was made on the potential of the District billing for other service companies who are interested in Ward Two Water District providing their billing each month. Board agreed to place this item as a long range discussion item at this time.

Motion to approve the bills as presented with no public comment by S.Spillman seconded by S.Ball Vote passed Yeas-5 Nays-none Absent-John Easterly, David Strickland

Motion to approve the construction bills as presented for Loan #1063039-05 (2019 series) with no public comment by J.Martone seconded by S.Ball Vote passed Yeas-5 Nays-none Absent-John Easterly, David Strickland

Motion to adjourn the meeting with no public comment by J.McCoy seconded by S.Ball Vote passed Yeas-5 Nays-none Absent-John Easterly, David Strickland



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, September 20, 2022 at 7 PM