

P.O. Box 637
Denham Springs, LA 70727-0637
Phone: (225) 665-5188
Fax: (225) 665-8252
Cell: (225) 978-9068

Ward 2 Water District

EMAILED

To: LIVINGSTON PARISH NEWS **From:** COOKIE KILLCREASE

Fax: (225) 665-8252 **Pages:** 4

Phone: (225) 665-5188 or **Date:** 07/21/2022
(225) 523-8825

Re: JUNE 21, 2022 MINUTES **CC:**

Rec: **Date:** _____

by: **Time:** _____

Del: **Date:** _____

By: **Time:** _____

Comments: TO WHOM IT MAY CONCERN:

Please advertise the Minutes on the following date:

Thursday, July 28, 2022

If you have any questions or need additional information please give me a call at (225) 665-5188 ext. 18 OR (225) 978-9068.

Thank You

Cookie Killcrease, Administrative Director

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, June 21, 2022 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

Chairman John Easterly opened the regular meeting

Present: J.Easterly, S.Westmoreland, S.Spillman, J.McCoy, D.Strickland, S.Ball, J.Martone

Absent –none

Guests - Agnes Killcrease, Administrative Director
Barry LeJuene, Manager
Toby Fruge-Roy Waggenpack of Owen & White
Legal Counsel, Colt Fore
Employees of the District- James Wilson and others
Consultant, Chance Parent
Trey Sanders, Becky Fitzhugh of Hannis T.Bourgeois, CPA's
Fusionstak representative Ms. Collins

Motion to accept the minutes from regular meeting held on May 17, 2022, as mailed with no public comment by J.McCoy seconded by D.Strickland Vote passed Yeas-6 Nays-none Absent-none Not voting-Shevis Ball

Shevis Ball arrived at the meeting.

Trey Sanders (H.T.Bourgeois CPA's) presented the 2021 financial audit, noting that a clean unmodified opinion was rendered and noted that all financial statements are fairly stated with no instances of deficiencies in internal control weaknesses noted during the audit. He communicated on the good job of support from the staff of Ward Two Water and Smith Accounting Services. He also reported on the 2021 AUP Audit results. Board thanked Mr.Sanders for the report.

Motion to accept the 2021 Financial Audit and 2021 AUP Audit as presented with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-7 Nays-none Absent-none

Chairman moved to move to agenda item 9A for a cloud base utility billing program report from the Technology Committee.

Jimmy McCoy presented the recommendation for vendor selection after research from the 5 valid quotes rendered to the District. The committee recommended to enter into contract with Fusionstak for the new billing system.

Motion to approve the contract for a cloud base utility billing program as recommended by the Technology Committee with no public comment by J.McCoy seconded by S.Ball Vote passed Yeas-7 Nays-none Absent-none

Legal Counsel reported that a 2009 Attorney General's Opinion ruled that communication services have relief from the formal bidding process since it is for services.

Engineer, Toby Fruge, reported that he recommends a negative change order in the amount of \$18,315 on contract 21-1475-14 (Sims Road waterline replacement).

*He also presented pay request #2 for \$43,128 for the Sims Road contract 21-1475-14.

*He noted that the substantial completion certificate was executed and issued for Spinks Construction Inc. on contract 21-1475-06 (Vincent Place waterline project).

*He discussed the need to make application from the DWRL Fund Bill Emerging Contaminants Supplemental Fund program operated by DHH for potential funding of needed improvements onto application form 100A.

*He also noted that recently, several property owners were contacted and gave positive feedback for a potential tower site.

Motion to approve a decrease change order #3 on contract 21-1475-14 in the amount of \$18,315 as recommended by the Engineer with no public comment by S.Spillman seconded by S.Ball Vote passed Yeas-7 Nays-none Absent- none

Motion to approve payment application #2 on contract 21-1475-14 in the amount of \$43,128 as recommended by the Engineer with no public comment by S.Ball seconded by S.Westmoreland Vote passed Yeas-7 Nays-none Absent- none

Motion to submit grant application form 100A to DHH for potential funding of improvements needed by the District through the DWRL Fund Bill Emerging Contaminants Supplemental Fund program as recommended by Engineer and to authorize Manager to execute same application with no public comment by J.McCoy seconded by S.Spillman Vote passed Yeas-7 Nays-none Absent- none

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total increase of 148 customers was realized thru April and 398 YTD resulting in a total customer count of 23,738.

Manager reported that three vendor supply bids were received per the bid specifications.

Motion to accept all three supply bids for the specified plumbing supply listing as previously advertised for a 6 month period ended 12-31-2022, with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-7 Nays-none Absent- none

A Financial report was presented by the Administrative Secretary for the month of May 2022, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Motion to accept the financial report as presented with no public comment by J.McCoy seconded by S Westmoreland Vote passed Yeas-7 Nays-none Absent- none

There were no further board comments.

Motion to approve the bills as presented with no public comment by S.Ball seconded by S.Westmoreland Vote passed Yeas-7 Nays-none Absent- none

Motion to approve the construction bills as presented for Loan #1063039-05 (2019 series)
with no public comment by S.Westmoreland seconded by S.Ball Vote passed Yeas-7
Nays-none Absent-none

Motion to adjourn the meeting with no public comment by J.McCoy seconded by
J.Martone Vote passed Yeas-7 Nays-none Absent-none



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, July 19, 2022 at 7 PM