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Ward 2 Water District

EMAILED

To: LIVINGSTON PARISH NEWS **From:** COOKIE KILLCREASE

Fax: (225) 665-8252 **Pages:** 4

Phone: (225) 665-5188 or **Date:** 06/22/2022
(225) 523-8825

Re: MAY 17, 2022 MINUTES **CC:**

Rec: **Date:** _____

by: **Time:** _____

Del: **Date:** _____

By: **Time:** _____

Comments: TO WHOM IT MAY CONCERN:

Please advertise the Minutes on the following date:

Thursday, June 30, 2022

If you have any questions or need additional information please give me a call at (225) 665-5188 ext. 18 OR (225) 978-9068.

Thank You

Cookie Killcrease, Administrative Director

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, May 17, 2022 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

Chairman John Easterly opened the regular meeting

Present: J.Easterly, S.Westmoreland, J.McCoy, D.Strickland, S.Ball, J.Marccone

Absent –Stanley Spillman

Guests - Agnes Killcrease, Administrative Director
Barry LeJuene, Manager
Toby Fruge-Roy Waggenpack of Owen & White
Legal Counsel, Colt Fore
Employees of the District- James Wilson and others

Motion to accept the minutes from regular meeting held on April 19, 2022, as mailed with no public comment by J.McCoy seconded by S.Westmoreland Vote passed Yeas-6 Nays-none Absent-Stanley Spillman

Legal Counsel stated that there was no new legal activity to report.

Engineer, Toby Fruge, reported that the Sims Road item on the agenda was cancelled and will be re-scheduled due to the change order computation.

He requested change order #2 in the amount of \$19,920 for addition of material quantities which brings the total contract to an adjusted \$245,529.00 on the Vincent Place contract 21-1475-06 (Spinks Construction).

He also presented his recommendation for the payment application #2 in the amount of \$149,342.40 leaving a retainage payable of \$43,874.60 relating to the Vincent Place contract 21-1475-06.

He recommended to grant substantial completion for the contractor, Spinks Construction, at this time on the contract 21-1475-06.

Motion to approve change order #2 on contract 21-1475-06 in the amount of \$19,920 for additional material quantity costs as recommended by the Engineer with no public comment by J.McCoy seconded by J.Marccone Vote passed Yeas-6 Nays-none Absent-Stanley Spillman

Motion to approve payment application #2 on contract 21-1475-06 in the amount of \$149,342.40 as recommended by the Engineer with no public comment by J.McCoy seconded by S.Ball Vote passed Yeas-6 Nays-none Absent- Stanley Spillman

Motion to approve substantial completion status for Spinks Construction on contract 21-1475-06 as recommended by the Engineer with no public comment by J.McCoy seconded by S.Westmoreland Vote passed Yeas-6 Nays-none Absent- Stanley Spillman

Administrative Director presented application #10 for the 2019 DWRL fund reimbursement in the amount of \$155,181.99.

Motion to authorize the submission of application #10 from the DWRL funds for a reimbursement of \$155,181.99 with no public comment by J.McCoy seconded by S.Ball
Vote passed Yeas-6 Nays-none Absent-Stanley Spillman

Administrative Director reported that 5 proposals were received on the new utility billing software from vendors and that she is researching each in comparison to the published specifications and pricing.

Chairman appointed Jay Marcone and Stanley Spillman to assist Administrative Director to research the five software proposals as a temporary research committee.

Administrative Director reported that \$34,442.12 was received from FEMA regarding Hurricane Ida damage reimbursement.

She also reported on a prior year auto accident by an employee in which the insurance carrier settled to a third party in the amount of \$225,000.

Manager, Barry LeJuene, reported on recent meeting with the DWRL representatives on information for future funding of expansion plans. He stated that discussion was made relating to acquiring the Colyell system and other options for storage tanks in the northern area of the District (Whispering Springs). Chairman requested that Legal Counsel research for clarification on the bid law to prevent any non-compliance issues. Engineer noted that DWRL representatives stressed the need to close final funding on the open loan balance on the past series loan in order to proceed with new funding.

It was stated that \$541,700 is the outstanding debt on the Colyell system.

Board consensus agreed to direct Engineer to apply for 100% grant funds or for an option of 50% funding from the La Department of Health relating to a new contamination assistance program being offered as per Engineer's comments.

Manager reported that advertising for the 6 month supply bids from 7-1-22 thru 12-31-22 needs to be authorized.

Motion to advertise for bids the specified plumbing supply listing for a 6 month period ended 12-31-2022, with no public comment by S.Westmoreland seconded by J.McCoy
Vote passed Yeas-6 Nays-none Absent-Stanley Spillman

Jimmy McCoy requested to lift agenda for board discussion on personnel issue. Board consensus agreed to insert this discussion at this point.

Jimmy McCoy led the discussion on cost of living issues with economic inflation and the staff's compensation adjustment needs. Board made full discussion.

Motion to grant a cost of living adjustment for all employees at a rate of \$3.00 per hour effective the next pay period 5-23-22 with no public comment by J.McCoy seconded by J.Marcone
Vote passed Yeas-6 Nays-none Absent-Stanley Spillman

A Financial report was presented by the Administrative Secretary for the month of April 2022, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Motion to accept the financial report as presented with no public comment by J.McCoy seconded by S.Ball Vote passed Yeas-6 Nays-none Absent-Stanley Spillman

There were no further board comments.

Motion to approve the bills as presented with no public comment by J.McCoy seconded by S.Ball Vote passed Yeas-6 Nays-none Absent-Stanley Spillman

Motion to approve the construction bills as presented for Loan #1063039-05 (2019 series) with no public comment by J.McCoy seconded by S.Westmoreland Vote passed Yeas-6 Nays-none Absent-Stanley Spillman

Motion to adjourn the meeting with no public comment by J.McCoy seconded by D.Strickland Vote passed Yeas-6 Nays-none Absent-Stanley Spillman



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, June 21, 2022 at 7 PM