

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, November 15, 2022 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

Chairman John Easterly opened the regular meeting

Present: J.Easterly, S.Westmoreland, S.Spillman, J.McCoy, S.Ball, J.Martone

Absent –David Strickland

Guests - Barry LeJuene, Manager  
Agnes Killcrease, Administrative Director  
Toby Fruge- of Owen & White  
Legal Counsel, Blayne Honeycutt  
Greg Bowman of Human Resource Department  
Kurt Ash, Brandon Foster of Master Tech  
Scott Frazier of BR Winwater  
Jim Ryan, Parish Financial Advisor

Motion to accept the minutes from regular meeting held on October 18, 2022, as mailed with no public comment by J.Martone seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-David Strickland Not voting J.McCoy

Jim Ryan presented explanation on the timeline for a LDH revenue funding bond regarding system upgrade purposes. He presented a resolution to begin the process.

Motion declaring the intention of Ward Two Water District, Parish of Livingston, State of Louisiana, to issue not to exceed \$18,000,000 of its Taxable Water Revenue Bonds, in one or more series; providing for certain terms of said bonds; authorizing application to the Louisiana State Bond Commission for approval of said bonds; approving the Notice of Intention; appointing Bond Counsel and Independent Registered Municipal Advisor; and providing for other matters in connection therewith with no public comment by S.Westmoreland seconded by S.Ball Vote passed Yeas-5 Nays-none Absent-David Strickland Not voting- J.McCoy

Master Tech representatives presented a summary of information on their electronic meter equipment products available from their dealer. Mr. Brandon Foster presented the details on the product and covered a history of the meter model in use by the District and noted the endurance test data over decades. He presented specifics on this electronic model's performance regarding data frequency transmission for billing, maintenance, and storage of data. He noted various options and features of this product as well as explained the two type components available (ultrasonic or solid state).

Jimmy McCoy arrived at the meeting.

Mr.Foster explained specific options to retrofit existing meters in use by the District (underglass or wire-antenna systems). He covered maintenance responsibility noting pricing.

Board fielded various questions on the product and what contractors install these meters, base stations, antennas, etc. Mr. Foster stated that licensed contractors only are used/recommended.

Shevis Ball left the meeting at this point.

Mr. Greg Bowman of the Human Resource Department (health insurance agent) addressed the board and presented options for the employee health care insurance coverage for the 2022-2023 year. He covered various options and noted the recommendation option decided upon by the personnel committee reflects a 1.7% decrease for the upcoming year.

Motion to renew the group health insurance PPO policy as presented with Blue Cross Blue Shield of La as recommended by agent of the Human Resource Department for a premium cost of \$423,991.56 annually with no public comment by J.McCoy seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-David Strickland Not voting-Shevis Ball

Legal Counsel reported that there were new legal matters to discuss since last meeting.

Engineer, Toby Fruge, summarized with an update on the three presentations from electronic meter vendors this year. He will be securing references with all these vendors. \*He noted that all the requested information has been submitted to DHH in advance of the preparation of the RFP bid advertisement. He gave a rough timeline schedule for funding potential on this project.

\*He noted that he is working on verification on the requested support with a fire fighting system water supply regarding the Foxglove development. He ran models on the flow and impact of this proposal to current water supply in this area. He noted that pump specifications can now be assembled. He stated that the modeling shows that this type of storage tank system could be feasible.

\*He stated that there were no fire slow calibration reports available as of yet.

Administrative Director presented the 2022 bad debt write off in the total of \$28,112.22 of which the Sewer District is responsible for \$9,054.79 and Ward Two \$19,057.43. She stated that the migration to the new billing system is going well and a parallel procedure will begin on 11-16-22 with the goal to be online by 1-31-23.

Motion to approve the write off of bad debt from the accounts receivable in the amount of \$28,112.22 inclusive of \$19,057.43 as the District's direct bad debt expense as presented with no public comment by S.Westmoreland seconded by S.Spillman Vote passed Yeas-5 Nays-none Absent-David Strickland Not voting- Shevis Ball

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total increase of 123 customers was realized thru October and 755 YTD resulting in a total customer count of 24,095.

Financial report was presented by the Administrative Secretary for the month of October 2022, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Motion to accept the financial report as presented with no public comment by S.Spillman seconded by S Spillman Vote passed Yeas-5 Nays-none Absent-David Strickland Not voting- Shevis Ball

There were no further board comments.

Motion to approve the bills as presented with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-David Strickland Not voting- Shevis Ball

Motion to approve the construction bills as presented for Loan #1063039-05 (2019 series) with no public comment by S.Spillman seconded by S.Westmoreland Vote passed Yeas-5 Nays-none Absent-David Strickland

Motion to adjourn the meeting with no public comment by J.McCoy seconded by J.Martone Vote passed Yeas-5 Nays-none Absent-David Strickland Not voting- Shevis Ball



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Randall Smith Administrative Secretary

**Next meeting will be held on Tuesday, December 20, 2022 at 7 PM**