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Ward 2 Water District

EMAILED

To: LIVINGSTON PARISH NEWS	From: COOKIE KILLCREASE
Fax: (225) 665-8252	Pages: 4
Phone: (225) 665-5188 or (225) 523-8825	Date: 11/16/2022
Re: OCTOBER 18, 2022 MINUTES	CC:
Rec:	Date:
by:	Time:
Del:	Date:
By:	Time:

Comments: TO WHOM IT MAY CONCERN:

Please advertise the Minutes on the following date:

Thursday, November 24, 2022

If you have any questions or need additional information please give me a call at (225) 665-5188 ext. 18 OR (225) 978-9068.

Thank You

Cookie Killcrease, Administrative Director

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, October 18, 2022 at 7:00 pm at their Administration office on Carter Drive in Denham Springs, La.

Chairman John Easterly opened the regular meeting

Present: J.Easterly, S.Westmoreland, S.Spillman, J.McCoy, S.Ball, D.Strickland

Absent –J. Martone

Guests - Barry LeJuene, Manager

Agnes Killcrease, Administrative Director

Toby Fruge- of Owen & White

Legal Counsel, Blayne Honeycutt

George McCallum and Attorney for Foxglove Development

Motion to accept the minutes from regular meeting held on September 20, 2022, as mailed with no public comment by S.Ball seconded by S.Westmoreland Vote passed Yeas-6 Nays-none Absent-J.Martone

Under public comments, Foxglove Development Engineer, George McCallum presented information on a tank and storage system regarding the Foxglove Subdivision relating to fire protection compliance for Fire District 4. He proposes to use this storage tank system with a 55,000 to 65,000 gallon holding capacity which will provide fire suppression availability to meet the 750 gallon per minute standard. He summarized the other areas that use this system currently in the state and how the system works. He requested to hear the intention of the board for him to pursue making this type investment on behalf of the developers. Board fielded questions on cost responsibility and maintenance responsibility. District Engineer, Toby Fruge, stated that a modeling design must be performed in order to obtain a proper design for this system relating to water supply. George McCallum stated tht flow test were calculated and their intention is to satisfy the District Engineer's issues.

Chairman requested views from the board on approval of this concept of the storage tank design which must meet District Engineer's guidelines. Various board comments stated that this project is acceptable as long as the cost is not passed on to the District and that the District Engineer can review the modeling. Board consensus assigned Engineer to model the surrounding water service for further consideration.

Legal Counsel reported that the District's insurance carrier has assigned an attorney to a vehicle accident case (prior year vehicle accident case).

He also stated that there were no new legal issues to report on since last month.

Engineer, Toby Fruge, reported that the Hunstock waterline extension project is designed and needs to be approved by Parish Council before board approves.

He summarized the factors discussed by the meter research committee and the DWRL representative. He presented a timeline for water revenue 2023 bond plans. He noted that the funding is actually delayed for a short period, but the funding will be in an agreement with a 49% grant and a 51% match of total funds capped at 3 million dollars.

Administrative Director commented on the timeline requirements on 2023 revenue bond funding potential.

She presented the 2022-2023 insurance coverage renewal policy from Brown & Brown reflecting a total premium of \$143,158.07 including workers compensation coverage.

Motion to approve the renewal of the 2022-2023 insurance coverage proposal as presented from Brown & Brown inclusive with workers compensation coverage as presented with no public comment by S.Spillman seconded by J.McCoy Vote passed Yeas-6 Nays-none Absent-J.Martone

Administrative Director reported on the upcoming diggers night out on 11-10-22 and summarized the amount of \$16,710.43 that needs to be transmitted to the state as unclaimed funds.

She also gave an update on the new utility billing system installation and training ongoing to date. It was noted that on 11-1-22 the system will be run parallel with the old system until January 1, 2023 (estimated live forecast).

Motion to approve the listing presented as unclaimed funds totaling \$16,710.43 to be disbursed to the State of Louisiana as per state statute with no public comment by S.Spillman seconded by J.McCoy Vote passed Yeas-6 Nays-none Absent-J.Martone

Manager, Barry LeJuene, reported on the monthly customer update, noting that a total increase of 158 customers was realized thru September and 632 YTD resulting in a total customer count of 23,972.

He requested that the 6 month plumbing supply bid listing be advertised as per bid specifications assembled.

Motion to advertise for bids the specified plumbing supply listing for a 6 month period ended 6-30-2023, with no public comment by S.Ball seconded by S.Westmoreland Vote passed Yeas-6 Nays-none Absent-J.Martone

Financial report was presented by the Administrative Secretary for the month of September 2022, and a comparison of the period of operations and budget was given to the Board of Commissioners.

Motion to accept the financial report as presented with no public comment by S.Spillman seconded by S Ball Vote passed Yeas-6 Nays-none Absent-J.Martone

Under board comments, Chairman discussed the potential for the District to provide billing services for other service organizations when the new billing system is running efficiently.

Motion to approve the bills as presented with no public comment by J.McCoy seconded by S.Ball Vote passed Yeas-6 Nays-none Absent-J.Martone

Motion to approve the construction bills as presented for Loan #1063039-05 (2019 series) with no public comment by J.McCoy seconded by D.Strickland Vote passed Yeas-6 Nays-none Absent-J.Martone

Motion to adjourn the meeting with no public comment by J.McCoy seconded by D.Strickland Vote passed Yeas-6 Nays-none Absent-J.Martone

A handwritten signature in cursive script that reads "Randall Smith".

Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, November 15, 2022 at 7 PM