

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Monday, January 22, 2024, at 7:00 p.m. at their Administration office on Carter Drive in Denham Springs, La.

The meeting was called to order by President J. Easterly

Present – J. Easterly, S. McDaniel, J. Martone, S. Ball, D. Strickland,  
J. McCoy

Absent - S. Spillman

Guests - Scott Frazier, with Baton Rouge WinWater  
Toby Fruge', of Owen and White  
Barry LeJeune, General Manager  
Agnes Killcrease, Administrative Director

Prayer was offered by Board Member, J. Martone and a pledge of allegiance given.

Motion to accept the minutes from regular meeting held on December 19, 2023 as mailed by S. McDaniel seconded by S. Ball Vote passed Yeas-5 Nays-none Absent- S. Spillman Not Voting- J. McCoy.

Toby Fruge' of Owen and White Engineering gave report and update on installation of AMI Meters. Baton Rouge WinWater is in the process of installing towers and this should be completed by the end of February.

Scott Frazier stated that the Artie Peirson Well area cannot be used for a tower location. Due to the size.

Engineer's recommendations was to enter into a Cooperative Endeavor Agreement with Livingston Parish Fire Protection District NO. 4 to install a tower at Station NO 6 located at 13215 Arnold Road.

Ward Two Water District will get with Legal Counsel, Blayne Honeycutt to draw up the Agreement to be signed and filed at the Clerk of Court.

In addition, Scott Frazier mentioned there was a calculation error on line item 7 of his pay application. Engineer, Toby Fruge noted that he was aware of the mistake. He said, "if Baton Rouge WinWater could show that it was an honest mistake they would allow the adjustment" Scott Frazier with Baton Rouge WinWater did produce the invoices to verify the need to correct error.

The consensus of the Board of Commissioners was to revise line item 7 on Baton Rouge WinWater pay application by change order.

Barry LeJeune, General Manager discussed the need to place meters larger than a 2" above the ground, if possible.

Engineer, Toby Fruge, presented pay application #2 for the retainage as the final payment for Allen and LeBlanc, Hunstock Waterline Improvements project Contract #22-1475-19, in the amount of \$8,917.40.

Motion to release retainage and authorize final payment to Allen and LeBlanc, Contract #22-1475-19 in the amount of \$8,917.40 by D. Strickland seconded by S. McDaniel  
Vote passed Yeas-5 Nays-none Absent-S. Spillman Not Voting- J. McCoy.

Jimmie McCoy entered the meeting.

General Manager, Barry LeJeune, reported that 106 customers were added in October and November with a year to date gain accumulation of 511 and that 24,675 customers were billed in November.

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A financial report for the December 2023 period of operations was given to the Board of Commissioners for their review.

Discussion with the Board on the process of a Rate Study through the Louisiana Rural Water Association. Louisiana Rural Water Association Program will not allow more than two tiers.

The consensus of the Board is to have Louisiana Rural Water Association complete a Rate Study and provide to the Board in order to review before any decision is made.

Motion to pay the bills as presented December, 2023, period by J. McCoy, seconded by S. Ball Vote passed Yeas-6 Nays-none Absent-S. Spillman.

Motion to pay the 2023 Water System Expansion bills by S. Ball seconded by J. McCoy Vote passed Yeas-6 Nays-none Absent-S. Spillman.

Motion to adjourn the meeting by S. Ball seconded by S. Martone Vote passed Yeas-6 Nays-none Absent-S. Spillman.



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Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, February 20, 2024 at 7 PM