

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, April 15, 2025, at 7:00 p.m. at their Administration office on Carter Drive in Denham Springs, La.

The regular meeting was called to order by Chairman, John Easterly

Present – J. Easterly, S. Ball, S. McDaniel, C. Taylor, W. Avara, J. Martone,
M. Bennett Absent - none

Guests - Barry LeJeune, General Manager
Agnes Killcrease, Administrative Director
Kate Guevara, of Owen & White
Legal Counsel, Playne Honeycutt
Public-none

Prayer was offered by Administrative Secretary.
Pledge of allegiance was led by Shevis Ball.

Chairman noted that any public may comment on any agenda item during this meeting.

Motion to accept the minutes from regular meeting held on March 18, 2025, as mailed with no public comment by W. Avara seconded by M. Bennett Vote passed Yeas-7
Nays-none Absent-none

Legal Counsel reported that there were no new legal matters to discuss.

Engineer, Kate Guevara, reported that phase I of the AMI contract is about 99% complete (contract 23-1475-01). Completion is moving along with all documentation being transmitted to the finance department of the DWRL group at the state. It was noted that 13 million of funding was paused and that we are third in line to close possibly by the end of May.

*She stated that the Emerging Contaminate funding remains as less a priority but are keeping our position in line.

*She recommended for the retainage application on contract 23-1475-26 on Hwy 1024 re-location of water line project in the amount of \$19,870.70 contingent upon receiving the clear lien certificate.

Motion to approve application for retainage to Grady Crawford Construction in the amount of \$19,870.70 on contract 23-1475-26 as recommended by engineer with no public comment by S. Ball seconded by C. Taylor Vote passed Yeas-7 Nays-no

Administrative Director gave an update on the pay applications 14 and 15 status which remain outstanding as of today.

She led discussion on policy regarding injured workers' use of time. It was stated that LWCC pays after the 7th day of missed work when an injury happens. She recommended that the current policy be changed for consistency. Legal Counsel recommended to have this state a consistent policy for the 7 day period incurred by employees. Board discussed the current need for a clear policy and Legal Counsel explained the legality of options. Board discussed the policy being followed in detail.

Motion to allow the first 40 hours to be paid as compensation to employees when a documented work injury results whereby the employee misses work effective immediately and to insert this policy into the procedures manual with no public comment by S. Ball seconded by C. Taylor Vote passed Yeas-7 Nays-none Absent-none.

General Manager, Barry LeJeune, reported that 122 customers were added as of March with a year to date gain accumulation of 257 and that 25,594 customers were billed in March.

General Manager noted the need to advertise for bids the six month supply of plumbing supplies.

Motion to advertise for six month supply bid specifications through December 31, 2025, with no public comment by M. Bennett seconded by C. Taylor vote passed Yeas-7 Nays-none Absent-none

A financial report for the March 2025 period of operations was presented by the Administrative Secretary to the Board of Commissioners for their review noting budget line item comparisons to actual spending and revenues.

Under board comments, Chairman asked if an OSHA form was required on certain procedures performed by the District. The General Manager noted that the public utility was exempt from this form.

Chairman also asked on the magnitude of problem meters for the electronic phase in project regarding meters that were not serviceable (behind fencing or prohibited by customers). General Manager noted that 888 of these type meters were identified in the first phase of the AMI meter project.

Motion to pay the operational bills as presented for April, 2025, period with no public comment by W. Avara seconded by S. Ball Vote passed Yeas-7 Nays-none Absent-none

Motion to pay the 2023 Water System Expansion Project bills with no public comment by C. Taylor seconded by M. Bennett Vote passed Yeas-7 Nays-none Absent-none.

Motion to adjourn the meeting with no public comment by S. Ball seconded by S. McDaniel Vote passed Yeas-7 Nays-none Absent-none.



Randall Smith Administrative Secretary
Next meeting will be held on Tuesday, May 20, 2025 at 7 PM