

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, June 17, 2025, at 7:00 p.m. at their Administration office on Carter Drive in Denham Springs, La.

The regular meeting was called to order by Chairman, John Easterly

Present – J. Easterly, S. Ball, S. McDaniel, C. Taylor, W. Avara, J. Martone

Absent - Melissa Bennett

Guests - Barry LeJeune, General Manager

Agnes Killcrease, Administrative Director

Toby Fruge, of Owen & White

Legal Counsel, Hannah Callandro

Public-Trey Sanders, Luke Yoes of Hannis T. Bourgeois CPA

Prayer was offered by Administrative Secretary.

Pledge of allegiance was led by Shevis Ball.

Chairman noted that any public may comment on any agenda item during this meeting.

There were no public comments.

Motion to accept the minutes from regular meeting held on May 20, 2025, as mailed with no public comment by W. Avara seconded by C. Taylor Vote passed Yeas-6 Nays-none Absent-Melissa Bennett.

Trey Sanders and Luke Yoes of H.T. Bourgeois CPA's presented the 2024 financial and AUP audits. He presented the financial audit noting a clean unmodified opinion for 2024, and noted no internal control compliance issues were found. He reported on the AUP test results reflecting no exceptions or material weaknesses noted regarding internal control. He explained the new liability for sick time payable as per a new standard requirement and also noted that the single audit results revealed compliance in all material respects. He thanked the staff and Administrative Secretary for their support during the audit.

Motion to accept the 2024 Financial and 2024 AUP and single audits as presented with no public comment by J. Martone seconded by W. Avara Vote passed Yeas-6 Nays-none Absent-Melissa Bennett.

Legal Counsel reported that there were no new legal matters to discuss.

Engineer Toby Fruge reported on the AMI meter project, noting that 25,031 meters are installed; 813 exception sites remain (Manager estimated near 600 actual exceptions).

*Engineer stated that the project has 97% of new meters reading into the billing system.

*He stated that the Loan #7 with DWRL funds should be available soon (project ready).

*He noted that Loan #8 regarding the Emerging Contaminates fund will be a 100% loan forgiveness type loan. Plans and specifications will be sent to DHH for environmental evaluation and then can be placed into the funding program's ranking system.

*Engineer reported on the Burgess Road Waterline Relocation project and recommended to approve change order #1 in the amount of \$2,485.00

*Engineer also recommended to pay application #1 on contract 24-1475-15 in the amount of \$143,536.50 to the contractor, Feliciana Welders .

Motion to approve change order #1 to Feliciana Welders in the amount of \$2,485.00 on contract 24-1475-15 as recommended by engineer with no public comment by S. Ball seconded by S. McDaniel Vote passed Yeas-6 Nays-none Absent-Melissa Bennett.

Motion to approve payment application #1 to Feliciana Welders in the amount of \$143,536.50 on contract 24-1475-15 as recommended by engineer with no public comment by S. Ball seconded by C. Taylor Vote passed Yeas-6 Nays-none Absent-Melissa Bennett.

Engineer gave a land review report on the Florida Blvd property. He recommended to have legal counsel review the official ownership of the property discussed previously since there are some discrepancies in the documentation provided. He did note that the property is not favorable for a water well or an elevated storage tank site. He stated that water quality is good in this area so the need for a potential filtration system is not needed at this site by the District. It was stated that the District has an existing tank in this area.

Board consensus agreed to direct for legal discovery of the Florida Blvd land ownership and requested Legal Counsel to pursue all details.

Administrative Director had nothing to report.

General Manager, Barry LeJeune, reported that there was a 42 customer gain for the May period with a year to date gain accumulation of 296 and 25,633 customers being billed in May.

He reported that two vendors submitted plumbing supply bids (Baton Rouge Winwater and Coburn's Supply). He recommended to approve both bids for the six month period.

Motion to accept the two plumbing supply bids as received for the six month period, through December 31, 2025, as advertised with no public comment by C. Taylor seconded by W. Avara Vote passed Yeas-6 Nays-none Absent-Melissa Bennett.

General Manager requested approval to purchase a new Cat 305 Mini Excavator under state bid contract #4400026637 for \$73,336.10.

Motion to purchase from State bid contract #4400026637 one new Cat 305 Mini Excavator from Louisiana Cat for the amount of \$73,336.10 with no public comment by S. Ball seconded by J. Martone Vote passed Yeas-6 Nays-none Absent-Melissa Bennett

A financial report for the May 2025, period of operations was presented by the Administrative Secretary to the Board of Commissioners for their review noting budget line item comparisons to actual spending and revenues.

Under board comments, Jeffrey Martone thanked the staff for handling several citizen water issues in the Port Vincent area.

Shevis Ball questioned if any action has been taken regarding the used surplus meters removed from the system during the AMI Project.

Board consensus agreed to secure Legal Counsel's opinion on all surplus meters before any action is taken.

Motion to pay the operational bills as presented for June 2025, period with no public comment by W. Avara seconded by J. Martone Vote passed Yeas-6 Nays-none Absent-Melissa Bennett

Motion to adjourn the meeting with no public comment by S. McDaniel seconded by C. Taylor Vote passed Yeas-6 Nays-none Absent-Melissa Bennett.



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, July 15, 2025 at 7 PM