

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, October 21, 2025, at 7:00 p.m. at their Administration office on Carter Drive in Denham Springs, La.

The regular meeting was called to order by Chairman, John Easterly

Present – J. Easterly, S. Ball, J. Martone, S. McDaniel, C. Taylor, W. Avara,

M. Bennett Absent - none

Guests - Agnes Killcrease, Administrative Director

Toby Fruge, of Owen & White

Legal Counsel, Blayne Honeycutt

Public-none

Wendell Luneau, Brown & Brown

Bill Travis, Thornton/Musso

Scott Travis, Baton Rouge Winwater

Prayer was offered by Administrative Secretary.

Pledge of allegiance was led by Shevis Ball.

Chairman noted that any public may comment on any agenda item during this meeting.

There were no public comments.

Motion to accept the minutes from the special meeting held on September 30, 2025, as amended to include removing General Manager's signature and authority over funds from Hancock Whitney bank accounts and all banking accounts with no public comment by W. Avara seconded by J. Martone Vote passed Yeas-7 Nays-none Absent-none

Motion to accept the minutes from the regular meeting held on September 16, 2025, as mailed with no public comment by W. Avara seconded by S. Ball Vote passed Yeas-7 Nays-none Absent-none

Chairman noted recent actions on behalf of the District that he has taken since the exit of the General Manager. Chairman covered the attention to copper and lead testing requirements assisted by Mr. Bill Travis, the AMI project assisted by Scott Frazier, and handling quotes on maintenance items at well sites/ fencing/clearing. He also has been working hard by making managerial decisions during this vacancy of management. Board consensus agreed for Chairman to continue to proceed with these duties on behalf of the board at this time.

Wendell Luneau of Brown & Brown proposed a renewal of insurance coverage for the 2025-2026 year effective 10-31-25 as per the proposed option 2. He noted various carrier proposals were received and recommended the option 2 from the various choices. He recommended that in the future, the insured property listing needs an update on values which can result in premium savings. He explained that he also would recommend to add an additional Excess Liability coverage regarding uninsured motorist coverage since the limit was reduced in prior year coverage.

Motion to approve the renewal proposal on insurance coverage option 2 from Brown & Brown for the stated premium of \$324,728 and to include an additional excess liability coverage effective 10-31-25 as recommended by insurance agent with no public comment by W.Avara seconded by S.McDaniel Vote passed Yeas-7 Nays-none Absent-none

Mr. Bill Travis reported on his recent efforts regarding lead and copper compliance and covered the history of District's great results. He explained the recent new standards for compliance and shared how recent determination testings are underway. He projected options relating to potential findings regarding testing from authorities. He noted the important deadline which is 11-17-25 on the lead/copper identification to LDH. He stated that he is also working on well compliance relating to new methods required. He stated that he is coordinating with LDH on the reporting data.

Scott Frazier of Baton Rouge Winwater presented an update on the AMI project and noted that 665 meters need further action or alteration. He stated that landscaping issues from various customers is the major obstruction. He also noted that 2216 meters installed are not reporting correctly so the issues are being addressed on a meter by meter basis. Engineer recommended to proceed with bids with the lower antenna feature on the units (subsurface) to prevent damages to the new meters. Mr. Frazier commented that a priority effort will be made on the non-working electronic meters.

Legal Counsel reported that there were no new legal matters to discuss.

Engineer Toby Fruge reported that work on securing the Emerging Contaminant program funding continues.

- *He noted that the 2026 Water Sector Program has opened funding potential back up. He recommended to re-submit an application for this funding (funding could be applied to 15,000 feet replacement of current lines). Board consensus agreed for Engineer to proceed.

- *He presented an update on the Linder Road Re-location which awaits ROW securement. This project is estimated to cost \$465,000.

- *He shared research into hydraulic modeling for distributing enough water out of the main storage tank. Options are being assembled to resolve this issue.

- *He recommended to pay application 2 in the amount of \$15,948.50 to Feliciano Welders on the Burgess Road Relocation Contract 24-1475-15.

Motion to disburse \$15,948.50 for application #2 on Contract 24-1475-15 to Feliciano Welders as recommended by the Engineer with no public comment by S. Ball seconded by M. Bennett Yeas-7 Nays-none Absent-none

Administration Director reported that 6 customers were gained in September with a year to date gain of 558 and total customer count totals 25,895.

She recommended to advertise for the 6 month supply plumbing supply bids.

She recommended to disburse the unclaimed property funds of \$8,297.91 to the LDR.

Administration Director also presented 3 vehicles and some technical equipment to be declared as surplus property from the fleet and office. She also noted the need to advertise to obtain bids for the sale of excess old meters and she noted information about a ROW agent's request.

Motion to advertise for 6 month plumbing supply bids from published specification from January 1 through June 30, 2026 as recommended by Administrative Director with no public comment by J. Martone seconded by C. Taylor Vote passed Yeas-7 Nays-none Absent-none

Motion to disburse to the La Department of Revenue the balance of unclaimed property in the amount of \$8,297.91 as presented with no public comment by W. Avara seconded by C. Taylor Vote passed Yeas-7 Nays-none Absent-none

Motion to declare as surplus property due to obsolescence three vehicle units along with scanner and monitor equipment as presented with no public comment by S. McDaniel seconded by C. Taylor Vote passed Yeas-7 Nays-none Absent-none

Motion to advertise for bids for the sale of all excess old meters previously declared as surplus property with no public comment by W. Avara seconded by M. Bennett Vote passed Yeas-7 Nays-none Absent-none

Administrative Director noted that a ROW agent (Enbridge) requested information on the potential of using the District Weiss Road property for a pipeline contractor temporary supply yard use. Board consensus agreed to hear a proposal.

A financial report for the September 2025, period of operations was presented by the Administrative Secretary to the Board of Commissioners for their review noting budget line item comparisons to actual spending and revenues.

There were no further board comments,

Chairman stated the need for appointing new committee members – present committees:

Budget	Melissa Bennett	Shevis Ball	
Personnel	Jeffrey Martone	Shevis Ball	
Construction	Shevis Ball	Stephen McDaniel	John Easterly
Expansion	Wally Avara	Chris Taylor	John Easterly
Technology	Melissa Bennett	Chris Taylor	
AMI Project	Jeffrey Martone	Shevis Ball	
Insurance	Chris Taylor	Stephen McDaniel	
Retirement	Chris Taylor	Stephen McDaniel	
Special Projects	Jeffrey Martone		

Information was distributed from employee Scott Anderson regarding his ideas on operational procedures for future board comments.

Motion to pay the operational bills as presented for October, 2025, period with no public comment by W. Avara seconded by C. Taylor Vote passed Yeas-7 Nays-none Absent-none

Motion to adjourn the meeting with no public comment by S. Ball seconded by C. Taylor Vote passed Yeas-7 Nays-none Absent-none.



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, November 18, 2025 at 7 PM