

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, November 18, 2025, at 7:00 p.m. at their Administration office on Carter Drive in Denham Springs, La.

The regular meeting was called to order by Chairman, John Easterly

Present – J. Easterly, S. Ball, J. Martone, C. Taylor, W. Avara, M. Bennett

Absent - Steven McDaniel

Guests - Agnes Killcrease, Administrative Director

Toby Fruge, of Owen & White

Legal Counsel, Blayne Honeycutt

Several Employees of the District

Public-none

Prayer was offered by Administrative Secretary.

Pledge of allegiance was led by Shevis Ball.

Chairman noted that any public may comment on any agenda item during this meeting.

There were no public comments.

Motion to accept the minutes from regular meeting with a correction held on October 21, 2025, as mailed with no public comment by W. Avara seconded by M. Bennett

Vote passed Yeas-6 Nays-none Absent-Steven McDaniel

Chairman reported that the previously reported lead content issues were resolved with the assistance of Thornton & Musso, consultants. He updated the board on the progress on the identification of meter sites for electronic models. He noted that 68 units have concrete or obstruction issues and that the staff is working on resolution.

He noted that LDH has provided a suggested zoning system for sampling services and the staff will research for the potential of this application.

Legal Counsel reported that there were no new legal matters to discuss.

Engineer reported that the Emerging Contaminates Grant application submitted with LDH last month was approved for \$4,450,000 and will be 100% provision with no match (drilling new well purposes to avoid any contaminants at a well site and may be spent over a ten year period).

*Engineer noted that the 2026 Water Sector Program application for replacing piping is ongoing.

*Engineer gave an update on the Office Tower quotes for performing maintenance services. Board commented that this should be re-visited in early 2026. Engineer will research options for improving the pumping results. It was advised to look at the settings on the sensors. Engineer will seek technical assistance from specialists in this area regarding the main well storage issues.

Administration Director reported that the District had a 23 customer gain in October and 581 year to date bringing total customer level to 25,918.

She presented application #2 in the amount of \$22,766.40 regarding the DWRL loan.

Motion to approve the Pay Request #2 to the DWRL loan 7 in the amount of \$22,766.00 as presented with no public comment by J. Martone seconded by S.Ball Vote passed Yeas-6 Nays-none Absent-Steven McDaniel

Administrative Director presented the total listing of bad debts for 2025 for the District totaling \$118,084.50 of which 77,134.70 is the responsibility of Ward Two Water.

Motion to approve the bad debt write off as presented with no public comment by J. Martone seconded by S.Ball Vote passed Yeas-6 Nays-none Absent-Steven McDaniel

Administrative Director reported that the high bid for the purchase of declared surplus water meters totaled \$188,650 (on a unit bid price) from We Buy Surplus. Board discussed the unit pricing bid.

Motion to accept the bid for the surplus declared old water meter units from We Buy Surplus as presented contingent upon the verification of unit count with no public comment by J. Martone seconded by C. Taylor Vote passed Yeas-6 Nays-none Absent-Steven McDaniel

An AMI Meter installation update was presented reflecting that 520 meters need access from the public to install.
Quotes on a fiberglass building were presented noting that the low quote equaled \$47,820 (installed). This building was for the Merchant tank site chlorine storage.

Motion to purchase from Municipal and Industrial one fiberglass building 14x9x8 for the Merchant tank site in the amount of \$47,820 as the low quote with no public comment by W. Avara seconded by M. Bennett Vote passed Yeas-6 Nays-none Absent-Steven McDaniel

Operations supervisor noted that a few fences need replacement beginning in the new year. Board consensus agreed to address any emergency fencing issues as a priority with Legal Counsel's oversight concerning governmental ordinance compliance.

A financial report for the October 2025, period of operations was presented by the Administrative Secretary to the Board of Commissioners for their review noting budget line item comparisons to actual spending and revenues.

Under committee reports, Chris Taylor, Insurance Committee, noted that health insurance renewal may realize a 10% rise in cost for the new year.
Jeffrey Martone, Personnel Committee, stated that options for employees to work a rolling schedule are being researched. Board members made comments on options and directed committee to present a defined schedule in the future.

Motion to pay the operational bills as presented for November 2025, period with no public comment by W. Avara seconded by M. Bennett Vote passed Yeas-6 Nays-none Absent-Steven McDaniel

Motion to adjourn the meeting with no public comment by S. Ball seconded by C. Taylor Vote passed Yeas-6 Nays-none Absent-Steven McDaniel.



Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, December 16, 2025 at 7 PM

Public Hearing will be held for public discussion of the 2026 Budget and the 2025 Amended Budget at 7 PM