

The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, December 16, 2025, at 7:00 p.m. at their Administration office on Carter Drive in Denham Springs, La.

Public Hearing for the discussion of the 2026 Budget and Amended 2025 was opened by the Chairman. There were no public comments or board comments on the topic. Chairman closed the Public Hearing at 7:01 pm

The regular meeting was called to order by Chairman, John Easterly

Present – J. Easterly, S. Ball, S. McDaniel, C. Taylor, W. Avara, M. Bennett

Absent - Jeffrey Martone

Guests - Agnes Killcrease, Administrative Director

Toby Fruge, of Owen & White

Legal Counsel, Blayne Honeycutt

Several Employees of the District

Public-Jason Doucet, citizen

Prayer was offered by Administrative Secretary.

Pledge of allegiance was led by Shevis Ball.

Chairman noted that any public may comment on any agenda item during this meeting.

There were no public comments.

Motion to accept the minutes from regular meeting held on November 18, 2025, as mailed with no public comment by S. McDaniel seconded by M. Bennett

Vote passed Yeas-5 Nays-none Not Voting-W. Avara Absent-Jeffrey Martone

Mr. Jason Doucet (resident in Proven Properties) addressed the board regarding his property's need for water service inside a gated community. He expressed his concern on a 6 inch line installation (cost sharing with other owners) and requested clarification on the road bore costs. Board members commented that per the present policy, owners are responsible for a percentage of the road bore cost and the line installation since this service is not on the main line. Mr. Doucet expressed questions on how the Parish approves developments without utility provisions. Board members noted that the District has no control over this process. Administrative Director explained the 2 options available. Mr. Doucet thanked the board for listening to his concerns.

Wally Avara arrived at the meeting.

Chairman recommended that the Parish Planning Commission be informed of this example regarding considering changes of the process to protect citizens.

Legal Counsel requested details concerning old surplus pipe and fittings values for determining surplus property. Staff answered Legal Counsel's questions. He recommended to declare all old unusable piping etc. as surplus.

Motion to declare all listed old plumbing supply material (fittings, valves, meters, & piping) as surplus property with no public comment by W. Avara seconded by C. Taylor
Vote passed Yeas-6 Nays-none Absent-Jeffrey Martone

Motion to direct the declared surplus moveable plumbing supply material be allowed to be sold via the internet as surplus property with no public comment by S. Ball seconded by C. Taylor Vote passed Yeas-6 Nays-none Absent-Jeffrey Martone

Engineer, Toby Fruge, reported his past review of the Oak Hills area regarding tie ins to the system. He recommended for the development to tie in in two separate sites for adequate flow. Chairman noted that communication with the Developer and the Engineer has been approved for both tie in sites.

*Engineer covered the challenge of the water demand regarding the Foxglove development due to the developers design and installation of a fire suppression system from the lake alongside the installed lines. He noted that both lines are installed too close to each other. He expressed the need to report to the Parish and will draft a letter on behalf of the District since this should never be allowed by authorities. Board consensus agreed on the drafting of such letter. He recommended for District staff to label both lines to prevent serious problems.

*Engineer reported on the Office well research regarding tank filling operations. He noted that he will be securing assistance to review and provide a long term solution.

*He reminded all of the luncheon provided on 12-19-25 at the office.

Administration Director reported that the District had a 24 customer gain in November and 605 year to date bringing total customer level to 25,942.

Administrative Director presented the 2025 Louisiana Compliance Questionnaire for approval.

Motion to approve the 2025 Louisiana Compliance Questionnaire as presented with no public comment by S. Ball seconded by W. Avara Vote passed Yeas-6 Nays-none Absent-Jeffrey Martone

Administrative Director reported on the four bids received for the six-month plumbing supply bids which appear valid.

Motion to accept all four bids as advertised for plumbing supply purchases for a six month period ending 6-30-26 with no public comment by M. Bennett seconded by S. Ball Vote passed Yeas-6 Nays-none Absent-Jeffrey Martone.

Administration Director discussed the need for a dump trailer purchase from State Bid Contract listing. Board discussed the need and type of equipment.

Motion to direct specifications be assembled for one dump trailer unit and secure 3 quotes for future board consideration with no public comment by W. Avara seconded by C. Taylor Vote passed Yeas-6 Nays-none Absent-Jeffrey Martone

Administration Director gave an AMI Meter installation update reflecting good progress and it was also noted that 679 installed meters have reading issues.

An update on outstanding public regular tap requests was made noting only 10 are awaiting action at this time.

She reported that the final purchase of used meters per the meter count equaled \$147,455 from the purchase of the surplus property.

A financial report for the November 2025, period of operations was presented by the Administrative Secretary to the Board of Commissioners for their review noting budget line-item comparisons to actual spending and revenues. He noted that \$400,000 would be moved into Lamp funds before year end.

Motion to adopt the 2025 Amended Budget for the District in the amount of \$10,061,000 as previously discussed in the public hearing with no public comment by S. McDaniel seconded by W. Avara Vote passed Yeas-6 Nays-none Absent-Jeffrey Martone.

Motion to adopt the 2026 Budget for the District in the amount of \$9,820,000 as previously discussed in the public hearing with no public comment by M. Bennett seconded by C. Taylor Vote passed Yeas-6 Nays-none Absent-Jeffrey Martone.

Under committee reports, Personnel Committee recommended to begin a rotating schedule with staff as previously discussed beginning on 1-12-26. Board consensus agreed on this action.

Chris Taylor, Insurance Committee, recommended the renewal of the health insurance policy as recommended by health insurance agent. He also stated that another group policy is being researched for future potential of rate reductions.

Motion to renew the health insurance policy as recommended by the Insurance Committee for 2026 with no public comment by C. Taylor seconded by W. Avara Vote passed Yeas-6 Nays-none Absent-Jeffrey Martone

Chairman directed that election of officers be held with agenda item at next meeting.

Motion to pay operational bills as presented for December 2025, period with no public comment by W. Avara seconded by M. Bennett Vote passed Yeas-6 Nays-none Absent-Jeffrey Martone

Motion to approve the payment of the Ward Two Water System Expansion bills on Loan #7 as presented with no public comment by S. McDaniel seconded by C. Taylor Vote passed Yeas-6 Nays-none Absent-Jeffrey Martone.

Motion to adjourn the meeting with no public comment by S. Ball seconded by S. McDaniel Vote passed Yeas-6 Nays-none Absent-Jeffrey Martone.

A handwritten signature in cursive script that reads "Randall Smith". The signature is written in dark ink and is positioned above a horizontal line.

Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, January 20, 2026 at 7 PM