The Commissioners of Ward Two Water District of Livingston Parish met in a regular meeting on Tuesday, June 16, 2026, at 7:00 p.m. at their Administration office on Carter Drive in Denham Springs, La.

The regular meeting was called to order by Chairman, Shevis Ball
Present – J. Easterly, S. Ball, S. McDaniel, C. Taylor, W. Avara, J. Martone
Absent - Melissa Bennett
Guests - Agnes Killcrease, Administrative Director
Toby Fruge, of Owen & White
Legal Counsel, Blayne Honeycutt
Several Employees of the District
Public-Derik Murphy, Jeanete Clark, Jaime Seale of Quality Engineers
Trey Sanders, Luke Yoes of H.T. Bourgeois CPA's

Prayer was offered by Administrative Secretary.
Pledge of allegiance was led by Jeffrey Martone.

Chairman noted that any public may comment on any agenda item during this meeting.

Motion to accept the minutes from regular meeting held on May 19, 2026, as mailed with no public comment by J. Easterly seconded by W. Avara Vote passed Yeas-6 Nays-none Absent-Melissa Bennett

Motion to accept the minutes from special meeting held on May 26, 2026, as mailed with no public comment by J. Easterly seconded by C. Taylor Vote passed Yeas-6 Nays-none Absent-Melissa Bennett

Derik Murphy of Quality Engineers addressed the board proposing architectural services for consideration of a new building. He stated that his firm offers services for site selection, planning needs, design, and construction oversight. He covered the history of services provided to other organizations and his firm's experience. Board members fielded questions on providing for the future needs of the District and thanked Mr. Murphy for presenting information.

Trey Sanders and Luke Yoes of H.T. Bourgeois CPA's presented the 2025 financial and AUP audits. He presented the financial audit noting a clean unmodified opinion for 2025, and noted no internal control compliance issues were found. He reported on the AUP test results reflecting no exceptions or material weaknesses noted regarding internal control. He thanked the District staff and Administrative Secretary for their support during the audit.

Motion to accept the 2025 Financial and 2025 AUP and single audits as presented with no public comment by S. McDaniel seconded by J. Martone Vote passed Yeas-6 Nays-none Absent-Melissa Bennett

There were no further public comments and Chairman moved agenda item for discussion.

Legal Counsel noted that actual discovery regarding a reported construction incident causing damage to a water main area was actually caused by the Parish DPW and not Gravity Drainage District 1 as first reported.

Engineer, Toby Fruge, presented photos of the Merchant Tank's poor outside condition (mold/mildew) and stated that no maintenance has been performed in past 7 years. A plan will be assembled for future District tanks regarding maintenance.
*He reported on the Office Tank and Well performance. He stated that an analysis of the issues of poor cycling and control of water levels at the Office Well/Tank has been completed. He noted that it appears that the control mechanisms are keyed to trigger at a specific levels inside the tank incorrectly. He noted that a recent Billie Drive tank repair was performed to solve an incident and this focused the water demand being pulled from the Office Well. He stated that he now needs to research proper controls for better efficiency at the Office Well and Tank.
*Engineer gave an update on the Proven Properties waterline Project Contract 26-1475-01, noting only 5 punch list items remain.
*Engineer reported on the 2024 Emerging Contaminants Well Replacement funding and noted that the first check was received.
He also estimated that the Chandler Bluff Project will cost around $300,000 and will have to follow the public bid process.

Administration Director reported that the District had a 52 customer gain in May bringing total customer level to 26,184.

Administrative Director reported on the AMI Project, noting the number of meters remaining to be changed out and the number of meters not reading electronically. She also noted that a repeater was down at the Port Vincent Well but was repaired by the contractor early this month.

Administrative Director stated that 19 taps for customers are pending.

She also presented a CEA between the Livingston Parish Gravity Drainage District 1 and the Ward Two Water District recommended to sell the new trailer unit purchased last month for $14,920.73.

Motion to approve DEA with Livingston Parish Gravity Drainage District 1 selling the new bumper pull trailer unit in the amount of $14.920.73 (actual cost) due to the length issue as recommended by Administrative Director with no public comment by J. Martone seconded by W. Avara Vote passed Yeas-6 Nays-none Absent- Melissa Bennett

Administrative Director reported on the two bids received for the six-month plumbing supply bids which appear valid.

Motion to accept both bids as advertised for plumbing supply purchases for a six month period ending 12-31-26 with no public comment by C. Taylor seconded by W. Avara Vote passed Yeas-6 Nays-none Absent-Melissa Bennett

Administrative Director commented that various units of surplus property netted $12,660 from auction sale.

Administrative Director recommended to increase the billing fee rate for customers of all Sewer Companies from the current $1.50 to $3.00 to be included in a new CEA in 2026. Board discussed the history and it was noted that no increase has been made since 2009.

Motion to increase the monthly billing service fee from $1.50 to $2.50 per customer effective 7-1-26 regarding billed customers of all Sewer Companies as recommended by Administrative Director with no public comment by J. Easterly seconded by C. Taylor Vote passed Yeas-6 Nays-none Absent-Melissa Bennett

Administrative Director noted that a communication was received asking for the interest of the board to take in the Killian town water system. Board discussed the factors involved like poor water quality, etc, Engineer made comments on condition of this system. Board consensus agreed to pass on this request.

A financial report for the May, 2026, period of operations was presented by the Administrative Secretary to the Board of Commissioners for their review noting budget line-item comparisons to actual spending and revenues.

There were no other committee reports.

Under board comments, Jeffrey Martone recommended a four day 10 hour day schedule for the District staff and asked for the board's comments. Board discussed the work schedule along with the Administrative Director's comments.

Motion to set the official work schedule to four 10 hour days effective 6-29-26 with no public comment by J. Martone seconded by C. Taylor Vote passed Yeas-5 Nays-1 Absent-Melissa Bennett

Jeffrey Martone also asked for board comments regarding the consideration of a potential water rate increase in the near future since it has been 10 years since last increase. He noted four options that were considered and requested the board to give consideration.

Motion to pay the operational bills as presented for June 2026, period with no public comment by J. Easterly seconded by C. Taylor Vote passed Yeas-6 Nays-none Absent-Melissa Bennett

Motion to pay 2025 water system expansion bills as presented for June 2026, period with no public comment by W. Avara seconded by C. Taylor Vote passed Yeas-6 Nays-none Absent-Melissa Bennett

Motion to pay 2024 Emerging Contaminants Well Replacement bills as presented for June 2026, period with no public comment by C. Taylor seconded by J. Easterly Vote passed Yeas-6 Nays-none Absent-Melissa Bennett

Motion to adjourn the meeting with no public comment by J. Martone seconded by S. McDaniel Vote passed Yeas-6 Nays-none Absent–Melissa Bennett.

Randall Smith

Randall Smith Administrative Secretary

Next meeting will be held on Tuesday, July 21, 2026 at 7 PM